



## PGC Budget Committee Meeting

November 26, 2024 1:00 PM – 3:00 PM

### MINUTES

**Member of Budget Committee:** Petrina Pledger (S), Jenny Thach (S) , Nicole Wanawijaya (S), Susana Atwood (F), Jessica Buchsbaum (F), Maria Salazar- Colon (C), James R. Hall (C), Michael Snider (C), Adil Ahmed (A), Erin Denney (A) , Yulian Ligioso (Chair)

**Alternates:** John Halpin (A), Doug Orr (F), Joe Reyes (F), Vaishali Jogi (C), Roxana Vargas-Greenan (C) David Delgado (C)

#### Meeting Called to Order at 1:05 PM

No.	Item	Discussion/Outcome
1.	<p><b>MEETING OPENING</b></p> <ul style="list-style-type: none"> <li>• Roll Call</li> </ul>	<p><b>Members Present:</b> Petrina Pledger, Nicole Wanawijaya, Susan Atwood, Jessica Buchsbaum, James R. Hall, Michael Snider, Yulian Ligioso, Maria Salazar-Colon</p> <p><b>Alternates Present:</b> John Halpin, Vaishali Jogi, David Delgado</p> <p><b>Members Absent:</b> Jenny Thach, Adil Ahmed, Erin Denney Maria Salazar-Colon</p>
2.	<p><b>APPROVAL OF AGENDA</b></p> <ul style="list-style-type: none"> <li>• Review and Acceptance of Agenda</li> </ul>	<p>Moved by committee member Buchsbaum. Seconded by committee member Pledger. Discussion occurred about the January budget review be included for future agenda items. A roll call vote was taken to approve the agenda as follows:</p> <p>Petrina Pledger - Aye  Nicole Wanawijaya - Aye  Susan Atwood - Aye  Jessica Buchsbaum - Aye  Maria Salazar- Colon - Aye  James R. Hall - Aye  Michael Snider - Aye  John Halpin - Aye</p> <p>Motion approved as amended.</p>
3.	<p><b>ACTION ITEMS</b></p> <ul style="list-style-type: none"> <li>• Minutes – October 22, 2024</li> </ul>	<p>Moved by committee member Buchsbaum. Seconded by committee member Pledger. Committee Member Salazar- Colon abstained, Motion</p>

		approved.
3.	<b>PUBLIC COMMENT</b>	None at this time.
4.	<b>OLD BUSINESS</b> <ul style="list-style-type: none"> <li>PGC Budget Committee Calendar Update</li> </ul>	<p>Chair Ligioso explained that he had Committee Member Ahmed attend on his behalf and he reported back that he explained to PGC that the budget committee would like to make modifications to the schedule. He explained to them that they would like to meet every 3<sup>rd</sup> Tuesday of the month instead of 4<sup>th</sup> Tuesday. Discussion occurred about why this was coming forth to the PGC committee and he explained to the Budget committee that the PGC committee wanted align and standardize all committee meetings. They forwarded us copies of the current composition as well as meetings dates, the calendar and wanted the committees to review and bring back modifications if needed.</p> <p>Committee member Salazar-Colon expressed her concerns about the modifications to the schedule for the budget committee would like to make. She explained how it wouldn't be feasible for classified staff and suggested how to move forward. Committee Member Snider reiterated what Committee Member Salazar- Colon was expressing. He explained the PGC composition and how they would like to review the goals and objectives of the committee. He stated that with regards of the meeting date and time information doesn't need PGC approval. It's among the people of the committee to decide. He suggested to have a special PGC Budget Committee to discuss further concerns that are being brought up. Committee Atwood explained her concerns about the calendar and why she felt it should be modified. Chair Ligioso provided insight regarding the calendar and the modifications. Further discussion occurred regarding how to modify the schedule and how to move forward. Chair Ligioso suggested we have a special meeting and that we plan for next academic year to move forward with the suggested calendar and that Committee member Salazar- Colon and Committee member Snider join him and attend the upcoming PGC meeting to suggest to PGC to modify the committee description and purpose. Further discussion occurred and it was decided to table the motion and keep the current schedule whereas the committee would be every 4<sup>th</sup> Tuesday until the next academic year. Next year during the Spring semester we could discuss how to move forward for the next academic year. Moved by committee member Salazar-Colon. Seconded by committee member Atwood. Chair Ligioso called for a roll call vote as follows:</p> <p>Petrina Pledger – Aye  Nicole Wanawijaya – Aye  Susan Atwood – Aye  Jessica Buchsbaum – Aye  Maria Salazar- Colon- Aye  James R Hall – Aye  Michael Snider – Aye  Motion approved.</p>

		After discussion, Chair Ligioso also stated that he will tentatively schedule the upcoming PGC Budget Committee meeting for January 21, 2024, 1-3pm if the data is available to review.
5.	<b>New BUSINESS</b> <ul style="list-style-type: none"> <li>• Monthly Budget Report</li> <li>• 311A Review</li> </ul>	<p>Chair Ligioso highlighted the monthly budget report and explained the revenues and expenditures and how the district will move forward.</p> <p>Discussion occurred about how previous reports were only reporting to the committee expenditures and asked if that practice could continue.</p> <p>Chair Ligioso stated that the finance group wanted to provide a P&amp;L statement not a cash flow statement. He stated that by providing a P&amp;L provides the committee a clearer picture of revenues and expenditures. However, if the committee would like to have the Finance department report just expenditures that is another option to think about. He concluded to ask the committee to think about how they want to move forward so Finance department has a better idea upon the data that would like to be reviewed.</p> <p>Chair Ligioso provided an overview of the 311A. He highlighted the following: Gann Limit, 50% Law, GASB 54, General Fund, Debt Services Fund, Special Revenue Fund, Capital Projects Fund, Enterprise Fund, Fiduciary Fund, and Supplemental Data.</p>
4.	Reports from Constituent Groups	<ul style="list-style-type: none"> <li>• Associated Students – Committee Member Petrina Peldger Reported that the Executive Council participated in the Advocate Academic Conference in Sacramento. And also stated that the next Executive Council meeting is on December 6, 2,024.</li> <li>• Academic Senate – No report as this time.</li> <li>• Admin. Association – No report at this time.</li> <li>• AFT – No Report at this time.</li> <li>• Classified – No report at this time.</li> <li>• SEIU – No report at this time</li> </ul>
8.	Future Agenda Items <ul style="list-style-type: none"> <li>• 311A Review</li> <li>• Enrollment management</li> <li>• Program Review</li> <li>• Adult Education Program</li> <li>• FTEF Review</li> <li>• Vacancies and HR processes</li> </ul>	Chair Ligioso reiterated that in November he hopes to have discussions on the 311A, Program Review and Adult Education program. In January, he hopes to have the Enrollment Management joint meeting and in February have a discussion on the FTEF Allocation process as well as discuss vacant positions and processes. He mentioned that the District has also an opportunity to refund some of the old bonds that would save our tax payers about \$5M dollars, so he will be presenting the item to the Board in December and bringing an agenda item back to the Board in January.
9.	Adjournment	Moved by Committee Buchsbaum Committee member Pledger seconded the motion. Meeting adjourned at 2:45PM.