



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

50 Frida Kahlo Way, Bungalow 604, San Francisco, CA 94112 (415) 239-3611 Fax (415) 452-5115
www.ccsf.edu/academic-senate | asenate@ccsf.edu

Copies of the Final Agenda, Resolutions, and Materials for the November 20, 2024 meeting can be found in the November 20 Meeting Materials folder.

The Academic Senate Executive Council is committed to providing access and accommodation to Executive Council meetings. To make a request connected to a disability or health condition contact the Academic Senate President 48 hours in advance of any Executive Council meeting.

CCSF Academic Senate Executive Council Final Agenda

Wednesday, December 4, 2024, 2:30-5:00 pm
MUB 140 or Via [Zoom](#)

[December 4 Meeting Materials](#) | [ASEC Zoom Meeting Pro Tips](#) | [Community Guidelines](#) | [Guide to CCSF Acronyms](#)

The times below are estimates and are subject to change. The agenda is not official until adopted.

1. Call to Order 2:30

[CCSF Land Acknowledgement](#)

We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

2. Adoption of Agenda 2:35

3. Public Comment 2:40

This portion of the meeting is reserved for persons desiring to address the Senate on matters not on the agenda. No actions will be taken. Public comment is limited to 1 minute per speaker, which is about 150 words. You can submit comments in one of the following ways:

1. Raise your “hand” in person or the Zoom room to get on the speakers list and deliver a live comment.
2. Submit your comment through the Zoom meeting chat, to be read by a member of the Executive Council.
3. Email your comment to alitzky@ccsf.edu 12pm on the day of the meeting, to be read by a member of the Executive Council.

4. Reports 2:50
 - a. Officers Reports (10 min)
 - i. [President's report](#)
 - b. AFT2121 check-in report (5 min)
 - c. Student Chancellor report (5 min)
 - d. Honors Coordinator report (10 min)
 - e. Committee on Committees report (5 min)

5. Consent Agenda 3:25
 - a. Approval of [Minutes from November 20, 2024](#)
 - b. [Approval of Committee Appointments](#)
 - c. Approval of [Updated Honors Coordinator Job Description](#)
 - i. Promoting the Honors Program for students, staff, and faculty, as time permits.
 - ii. Working with the Office of Research and Planning to review equity data in the Honors program and report to the Academic Senate.

6. Unfinished Business 3:30
 - a. [Draft Ballot Materials for Constitutional Amendments](#) - Alexis Litzky, AS President (Discussion & [first read](#), 15 min)
 - b. Break (5 min)
 - c. [Accreditation follow-up report](#), + [evidence](#) - Kristin Charles (2nd read & [possible action](#), 20 min)
 - d. [Proposed Institution-Set Standards and Stretch Goals](#) - Pam Mery, Dean of Institutional Effectiveness (2nd read & [possible action](#), 15 min)

7. New Business 4:45
 - a. Allied Health & Nursing Student Policy - Megan Corry (Discussion, 15 min)

8. Adjournment, in memory of Ann Fontanella 5:00 pm

Resolutions

Consent Agenda

5.A. Approval of Minutes: Minutes from November 20, 2024

Resolved, the Executive Council approves the minutes for November 20, 2024.

5.B. Approval of Committee Appointments

Resolved, the Executive Council approves the following appointments:

Curriculum Committee - move from 2 to 3 year appointments

Katharine Saunders, Math - from 2 to 3 years

Matt Bertens, Math - from 2 to 3 years

NC Adult Education

Robin Pugh, Business (reappointment, 2 years)

Career Technical Education

James Connors, ADMJ Fire Science (reappointment, 2 years)

Scholarship

Patricia Castillo, Counseling (reappointment, 2 years)

Jose Del Toro Vasquez, World Languages & Cultures (reappointment, 2 years)

Teaching and Learning with Technology Roundtable

Deniz Demiray, Social Sciences (Econ) (reappointment, 2 years)

Alice Stevens, Math (reappointment, 2 years)

Student Learning Outcomes

Sheri Miraglia, Biology (reappointment, 2 years)

Limited committee membership

Student Access and Matriculation

Melissa McPeters, TRST (new appointment, 2 years)

Faculty Professional Development (has room for 4 faculty)

Bob McAteer, Photography (new appointment, 2 years)

Registration and Enrollment (has room for 2 faculty)

Bob McAteer, Photography (new appointment, 2 years)

5.C. Updated Honors Coordinator Job Description

Resolved, the Academic Senate approves the updated Honors Coordinator Job Description.

6.A. Draft Resolution to update Constitution and Bylaws

Whereas, in [Resolution 2024.04.24.6A Constitution and Bylaws Membership](#) the Academic Senate recommended the 2024-25 Council review and recommend constitutional amendments and/or bylaws updates to increase participation in the Academic Senate Executive Council elections and “finalize proposed changes to the constitution in early Spring in order to meet the Spring ‘25 elections timeline,” and

Whereas, in Fall 2024 the Executive Council reviewed and discussed options to increase participation and access to membership, therefore be it

Resolved, the Academic Senate recommends adding the following constitutional amendments and voting materials presented on December 18, 2024 for inclusion in the Spring 2025 Academic Senate Executive Council election:

1. Article III Membership - Add the language **“In an election where the number of candidates is smaller than Council seats available, these department limits shall be suspended. Members so elected will remain on the Council for a full term in subsequent competitive election years.”**
2. Article V Term of Office - Increase the number of consecutive Council terms from two terms to **three** terms

6.B. Endorsement of the Strategic Enrollment Management Plan

Resolved, the Academic Senate endorses the Strategic Enrollment Management Plan as presented on December 4, 2024.

6.D. Resolution Endorsing the Accreditation Follow-Up Report

Resolved, the Academic Senate endorses the draft Accreditation Follow-Up Report as presented on December 4, 2024.

6.E. Resolution Endorsing Proposed Institution-Set Standards and Stretch Goals

Resolved, the Academic Senate endorses the proposed Institution-Set Standards and Stretch Goals.