

# The Academic Senate

## CITY COLLEGE OF SAN FRANCISCO

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### CCSF Academic Senate Executive Council

#### Final Minutes

Wednesday, March 19, 2025, 2:30-5:00 pm

MUB 140 or Via [Zoom](#)

**Councilmembers present:** Monica Bosson, Jessica Buchsbaum, Katia Fuchs, Fanny Law, Alex Leyton (remote voting), Alexis Litzky, Lillian Marrujo-Duck, Craig Persiko, Jonathan Potter, Robin Pugh, Mitra Sapienza, Chad Stephenson, Richard Taha

**Councilmembers absent:** Miguel Galarza (on leave), Mike Greenberg, Tom Kennedy, Pablo Rodriguez, Lisa Romano

**Other Senate members present:** Sheri Miraglia

**Guests:** DC Benn, Rachel Cohen, Jennifer Kienzle

#### 1. Call to Order

##### [CCSF Land Acknowledgement](#)

*We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.*

#### 2. Adoption of Agenda

- a. Adopted with 10 members present.

#### 3. Public Comment

- a. DC Benn - reported having challenges with required software to participate in online class and had to drop class. Asked for modules to open early so students can prepare ahead of the start of classes. This should promote equity. President Litzky offered this comment to be brought back to the Distance Education Committee.
- b. Monica Bosson - asked for a report from the drone photo from "City @90" on the football field on March 18.

#### 4. Reports

- a. Officers Reports

- i. [President's report](#) - See slide deck for collective announcements. Chancellor candidate forums went well; commencement will be at RAM Stadium on Thursday, May 22; faculty sign-ups are ongoing. The Partnership Resource Team visit was sobering.
  - ii. Vice-President Lillian Marrujo-Duck - Appreciation for regional Rising Scholars event held at CCSF on March 14. The Partnership Resource Team visit was uniformly consistent—all are encouraged to make time to understand and engage with CCSF budget issues. The drone photo for “City @90” was not only energetic but was community-building for those in attendance.
  - iii. Second Vice-President Katia Fuchs - Shared her work as a member of Academic Senate statewide committees. Reported continued engagement with budgetary issues. “City @90” drone photo included support from the Culinary Department. “City @90” elements will be part of the Harry Britt Building renaming ceremony along with the faculty retirement party planned for later in the semester. The Enrollment Management Committee meeting on March 21 will be a joint-meeting with PGC and is available to the public via its website.
  - iv. Secretary Chad Stephenson - Faculty attendance at Chancellor candidate forums was fruitful. Recruitment for ASEC service continues to need support - please engage with colleagues; April 9 is the end of the nomination period.
- b. AFT2121 check-in report - Robin Pugh
- i. “Ghost student” faculty survey - Closes March 23  
[https://docs.google.com/forms/d/e/1FAIpQLSe9xcBbJurYUSPN\\_WNa8KKKVBaDABDYe3lSkXLHGypxbE4CmQ/viewform](https://docs.google.com/forms/d/e/1FAIpQLSe9xcBbJurYUSPN_WNa8KKKVBaDABDYe3lSkXLHGypxbE4CmQ/viewform)
  - ii. Share your Free City story - Please share with students  
<https://drive.google.com/drive/folders/1jWHgRhkCDN6A2kOePZG4cKp4RcMyvlgH>
  - iii. Strategic enrollment growth continues
  - iv. Community-building among faculty—save the date for Saturday, April 26 in Lindley Meadow for AFT2121 gathering; families and friends are invited to attend
- c. Committee on Committees report - Lillian Marrujo-Duck
- i. Recommendations shared and put onto consent agenda for approval.
- d. [Curriculum update with Rachel Cohen](#)
- i. Reviewed relationship between articulation office and curriculum
  - ii. Common Course Numbering (AB 1111) is being implemented to eliminate confusion and unnecessary repetition for students; CCCCO and ASCCC Common Course Numbering websites are available; subject code, course

- number, common title, and course descriptions will match across all CCCs; completion of all course codes is supposed to complete by Fall 2027
- iii. Dates and timelines of rollout were included in the report—course renumbering will be in three phases (Fall 2025, Fall 2026, and Fall 2027); additional timelines include CAL-GETC (coming in Fall 2025); AB 928 / CAL-GETC Transfer Degree Updates

5. Consent Agenda

- a. Approval of [Minutes from March 5, 2025](#)
- b. [Approval of Committee Appointments](#)
- c. [Approval of Updated Noncredit Distance Education Specialist position description](#)

**2025.03.19.5.a. Approval of Minutes: Minutes from March 5, 2025**

Resolved, the Executive Council approves the minutes for March 5, 2025.

Approved by consent.

**2025.03.19.5.b. Approval of Committee Appointments**

Resolved, the Executive Council approves the following appointments:

**PGC Technology**

Megan Sweeney, Social Sciences (regular member, new appointment)

Alex Leyton, English (alternate, new appointment)

Kevin Sherman, Cinema (alternate, new appointment)

Approved by consent.

**2025.03.19.5.c. Approval of Updated Noncredit Distance Education Specialist position description**

Resolved, the Academic Senate approves the updated [Noncredit Distance Education Specialist position description](#).

Approved by consent.

6. Unfinished Business

- a. Enrollment management and registration concerns - President Alexis Litzky
- i. Feedback from faculty was requested by President Litzky
  - ii. Craig Persiko - work from fraudulent students is being submitted and he has recognized this by requesting to meet in person whereupon students no longer communicate
  - iii. Alex Leyton - appreciates the resolution as-written
  - iv. Lillian Marrujo-Duck - recognizes the need for and supports the resolution
  - v. Monica Bosson - CCSF is rumored to be the most affected among CCCs; moved the resolution
  - vi. Jonathan Potter - approves the resolution and recognizes the sophistication of this issue; seconded the motion
  - vii. Robin Pugh - supports the resolution; Robin reported that there are twice as many "attacks" as previous semesters; organizations are "targeting" institutions, then moving on
  - viii. Katia Fuchs - spoke in favor of the resolution; Math Dept, despite math placement, continue to evolve and students have registered themselves after placing themselves

**2025.03.19.6.a. Enrollment management and registration concerns**

Whereas, enrollment integrity supports student success by prioritizing access for our authentically enrolled students and maintaining the effectiveness of instructional time and focus of academic programs; and

Whereas, accurate enrollment data is critical for equitable resource allocation and course availability and the presence of "ghost students" – fraudulent or inactive enrollments – distorts enrollment numbers, potentially misallocating resources, misrepresenting course demand, and limiting access for students who need courses to progress in their academic programs; and

Whereas, college-wide efforts thus far have resulted in slow, mixed results including the accidental removal of authentic students from course rosters and very little published information or formal reports about the impacts or actions of the college, and

Whereas, faculty efforts to determine the intentions of any particular account on rosters has been disruptive to the teaching and learning process for authentic students by redirecting

instructor time, energy, and effort towards roster maintenance and proof-of-participation rather than focus on community building and course material; therefore be it

Resolved, the Academic Senate recommends that the district take all necessary steps to restrict course registration to authentic students, including but not limited to: in-person and Zoom authentication, multi-factor authentication, or other speedy identity authentication practices as appropriate; and

Resolved, the Academic Senate urges the administration and newly formed workgroup provide regular and comprehensive reporting to the college community on measures taken (past, present, and future) to address ghost student enrollments and their effectiveness in improving enrollment management and student access, and

Resolved, the Academic Senate requests a college-wide report prior to the start of Summer 2025 registration on April 14th.

Approved by acclamation.

- b. Teaching, Learning, and Student Success Flex Day proposal - Alexis Litzky and Sheri Miraglia
  - i. This resolution has gone to the DCC since its last time at this meeting; the explicit call out of equity has been added; the first Flex Day will be called a pilot
  - ii. Moved by Monica Bosson, seconded by Katia Fuchs; moved by acclamation by Monica Bosson, seconded by Lillian Marrujo-Duck

#### **2025.03.19.6.b. Teaching, Learning, and Student Success Flex Day Proposal**

Whereas CCSF's Assessment Program was designed to ensure that the college met the 2014 ACCJC Accreditation Standards and

Whereas, the original intent of adding a mid-semester FLEX Day every semester was to create space for more department, school, and whole college dialog around teaching and learning, and

Whereas, the ACCJC's 2024 Standards are much less prescriptive and allow colleges more flexibility about how to make the assessment of SLOs meaningful, and

Whereas, the META assessment of the college's assessment practices that the SLO coordinators conducted, in collaboration with the SLO Committee, concluded that dialogue was a main

driver of program and course improvement and that more opportunities for dialogue should be made available, and

Whereas, the SLO Committee, having evaluated the 2024 Accreditation Standards against CCSF's assessment practices, believes that creating space for dialog around teaching and learning is the most important component of student learning outcome assessment, be it therefore

Resolved, that the SLO Committee recommends that CCSF devote one FLEX day per year to Teaching and Learning and that this FLEX day be centered on assessment, curriculum, and program review, to create essential spaces for faculty to engage in deep and substantive conversations around courses and programs, update curriculum, and dialog about student equity, learning and assessment, and

Resolved, that the SLO Committee encourages the Academic Senate work with the Faculty Professional Development Activities and College Professional Development Committee to plan Spring mid-semester FLEX days beginning with a pilot in Spring, 2026, and that feedback is collected and evaluated for planning future Spring Flex days, and

Resolved, that while all are welcome, Student Service Units, Classified Professionals, and Administrative Units should determine how best to use this FLEX day, and

Resolved, that the SLO Committee recommends that this FLEX day be held every Spring at mid-semester FLEX to align with the cycle of curriculum, assessment, and program review at CCSF.

- *Adopted by consensus at the SLO Committee meeting on Feb 7, 2025. Members present: Sheri Miraglia, Cherisa Yarkin, Eddie Escoto, Dorian Brown, Andrea Niosi, Craig Kleinman, Nathan Lawless Steele, Dave Stevenson*
- *Endorsed by the Classified Senate with amendments - Feb 18, 2025 - unanimous*
- *Endorsed by the Curriculum Committee on February 26, 2025 - unanimous*
- *Endorsed by the Faculty Professional Development Activities Committee - March 2025 - unanimous*
- *First read by the ASEC Executive Council - March 5, 2025, suggestions incorporated*
- *First read by the College Professional Development Committee - February, 2025 (they asked for Classified Senate feedback, which has been incorporated)*
- *Endorsed by the DCC on March 14, (97%) endorsed with changes requested to make the Spring 2026 FLEX day a pilot, to ensure that there will be an evaluation of the FLEX day, and to include equity somewhere in the resolution.*

Approved by acclamation.

7. Break - back at 3:51pm

8. New Business

- a. Endorsing Draft Resolution for ASCCC Spring Plenary on Noncredit Attendance Accounting
  - i. ASCCC recommended CCSF make a statewide recommendation to update asynchronous hours
  - ii. Moved by Robin Pugh, seconded by Fanny Law

**2025.03.19.8.a. Endorsing Draft Resolution for ASCCC Spring Plenary on Noncredit Attendance Accounting**

Resolved, the CCSF Academic Senate endorses the [Draft Resolution for ASCCC Spring Plenary on Noncredit Attendance Accounting](#) and urges the ASCCC to adopt this resolution at their Spring 2025 Plenary Session.

Approved by acclamation.

- b. [Math Placement and offerings for Fall 2025](#) - Katia Fuchs, Math chair
  - i. AB 1705 “The Calculus Clause” - effectiveness of student preparation and placement in Calculus by self-placement
  - ii. Timeline of implementation - CCSF Math developed guide for implementation, done as of March 2025; support from ITS and Completion Center helped to guide math placement
  - iii. Changes from Spring 2025 vs Fall 2025: precalculus sections down, Calculus 1 sections up; paradigm shift away from self-placement below level to improve skills and support;
  - iv. Math department is continuing engagement with how best to support students; incoming students should consult with a counselor to better understand their own placement, each student is unique and supports are available to incoming students in Math
  - v. Ensuring student success in STEM could include partnership between departments, non-credit support, or others
  - vi. Questions and thoughts from Senate members included placement during CCSF events (Frisco Day, etc); ESL learners need additional support if this is part of the CCCApply process; data on success rates continues to be needed to understand throughput over time frame; effects of pandemic learning loss to accommodate for incoming students will possibly need more support; success rates from AB705 seem to indicate success with removal of remediation classes; a shift in pedagogy may be needed to support students inside the classroom; innovation in noncredit may be able to support learners; online math lab and classified tutor training are being investigated as supports, shift to OER is happening; replacement

with noncredit sequences is not allowed by registration, yet some colleges are getting creative to build supports in noncredit yet the load difference continues to be a factor in this option

- c. [Honorary Degree nomination for Debra Dooley](#)
  - i. Moved to approved by Richard Taha
  - ii. Several council members noted the contributions to the college; fundraising continues to be an issue at the college; several council members spoke in favor of the resolution as honorary degrees are given in many instances; several noted their unfamiliarity with the person or organization.
  - iii. Motioned by Richard Taha, seconded by Craig Persiko

**2025.03.19.8.c. Honorary Associate Degree for Debra Dooley**

Whereas, Debra Dooley founded the Auxiliary of the Foundation of City College of San Francisco in 2003 to conduct outreach on behalf of the college and in her time successfully raised \$4 million for programs including Basic Skills, Guardian Scholars, and the Foundation Promise Scholarship, and

Whereas, Debra Dooley dedicated 22 years of her life championing CCSF across San Francisco philanthropy and political circles to support some of our most vulnerable student populations such as our foster youth and housing insecure students, therefore be it

Resolved, in recognition of the tremendous fundraising and volunteer work to support the students of CCSF, the Executive Council on behalf of the Academic Senate supports awarding Debra Dooley an honorary associate degree from City College of San Francisco.

Motion did not pass.

9. Adjournment at 5:05pm