

The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Copies of the Final Agenda, Resolutions, and Materials for the March 5, 2025 meeting can be found in the March 5 Meeting Materials folder.

The Academic Senate Executive Council is committed to providing access and accommodation to Executive Council meetings. To make a request connected to a disability or health condition contact the Academic Senate President 48 hours in advance of any Executive Council meeting.

CCSF Academic Senate Executive Council FINAL Agenda

Wednesday, March 19, 2025, 2:30-5:00 pm
MUB 140 or Via [Zoom](#)

[March 19 Meeting Materials](#) | [ASEC Zoom Meeting Pro Tips](#) | [Community Guidelines](#) | [Guide to CCSF Acronyms](#)

The times below are estimates and are subject to change. The agenda is not official until adopted.

1. Call to Order 2:30

[CCSF Land Acknowledgement](#)

We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

2. Adoption of Agenda 2:35

3. Public Comment 2:40

This portion of the meeting is reserved for persons desiring to address the Senate on matters not on the agenda. No actions will be taken. Public comment is limited to 1 minute per speaker, which is about 150 words. You can submit comments in one of the following ways:

1. Raise your “hand” in person or the Zoom room to get on the speakers list and deliver a live comment.
2. Submit your comment through the Zoom meeting chat, to be read by a member of the Executive Council.
3. Email your comment to alitzky@ccsf.edu 12pm on the day of the meeting, to be read by a member of the Executive Council.

4. Reports 2:50
 - a. Officers Reports (15 min)
 - i. [President's report](#)
 - b. AFT2121 check-in report (5 min)
 - c. Committee on Committees report (5 min)
 - d. [Curriculum update with Rachel Cohen](#) (15 min)

5. Consent Agenda 3:30
 - a. Approval of [Minutes from March 5, 2025](#)
 - b. [Approval of Committee Appointments](#)
 - c. [Approval of Updated Noncredit Distance Education Specialist position description](#)

6. Unfinished Business 3:35
 - a. Enrollment management and registration concerns (Discussion and [possible action](#), 15 min)
 - b. Teaching, Learning, and Student Success Flex Day proposal (Discussion and [possible action](#), 15 min)

7. Break (5 min)

8. New Business 4:10
 - a. Endorsing Draft Resolution for ASCCC Spring Plenary on Noncredit Attendance Accounting (Discussion and possible action, 10 min)
 - b. [Math Placement and offerings for Fall 2025](#) - Katia Fuchs, Math chair (Discussion, 25 min)
 - c. [Honorary Degree nomination for Debra Dooley](#) (Discussion and possible action, 15 min)

9. Adjournment 5:00 pm

Resolutions

Consent Agenda

5.A. Approval of Minutes: Minutes from March 5, 2025

Resolved, the Executive Council approves the minutes for March 5, 2025.

5.B. Approval of Committee Appointments

Resolved, the Executive Council approves the following appointments:

PGC Technology

Megan Sweeney, Social Sciences (regular member, new appointment)

Alex Leyton, English (alternate, new appointment)

Kevin Sherman, Cinema (alternate, new appointment)

5.C. Approval of Updated Noncredit Distance Education Specialist position description

Resolved, the Academic Senate approves the updated [Noncredit Distance Education Specialist position description](#).

Old Business

6.A. Enrollment management and registration concerns

Whereas, enrollment integrity supports student success by prioritizing access for our authentically enrolled students and maintaining the effectiveness of instructional time and focus of academic programs; and

Whereas, accurate enrollment data is critical for equitable resource allocation and course availability and the presence of "ghost students" – fraudulent or inactive enrollments – distorts enrollment numbers, potentially misallocating resources, misrepresenting course demand, and limiting access for students who need courses to progress in their academic programs; and

Whereas, college-wide efforts thus far have resulted in slow, mixed results including the accidental removal of authentic students from course rosters and very little published information or formal reports about the impacts or actions of the college, and

Whereas, faculty efforts to determine the intentions of any particular account on rosters has been disruptive to the teaching and learning process for authentic students by redirecting instructor time, energy, and effort towards roster maintenance and proof-of-participation rather than focus on community building and course material; therefore be it

Resolved, the Academic Senate recommends that the district take all necessary steps to restrict course registration to authentic students, including but not limited to: in-person and Zoom authentication, multi-factor authentication, or other speedy identity authentication practices as appropriate; and

Resolved, the Academic Senate urges the administration and newly formed workgroup provide regular and comprehensive reporting to the college community on measures taken (past, present, and future) to address ghost student enrollments and their effectiveness in improving enrollment management and student access, and

Resolved, the Academic Senate requests a college-wide report prior to the start of Summer 2025 registration on April 14th.

6.B. Teaching, Learning, and Student Success Flex Day Proposal

Whereas CCSF's Assessment Program was designed to ensure that the college met the 2014 ACCJC Accreditation Standards and

Whereas, the original intent of adding a mid-semester FLEX Day every semester was to create space for more department, school, and whole college dialog around teaching and learning, and

Whereas, the ACCJC's 2024 Standards are much less prescriptive and allow colleges more flexibility about how to make the assessment of SLOs meaningful, and

Whereas, the META assessment of the college's assessment practices that the SLO coordinators conducted, in collaboration with the SLO Committee, concluded that dialogue was a main driver of program and course improvement and that more opportunities for dialogue should be made available, and

Whereas, the SLO Committee, having evaluated the 2024 Accreditation Standards against CCSF's assessment practices, believes that creating space for dialog around teaching and learning is the most important component of student learning outcome assessment, be it therefore

Resolved, that the SLO Committee recommends that CCSF devote one FLEX day per year to Teaching and Learning and that this FLEX day be centered on assessment, curriculum, and program review, to create essential spaces for faculty to engage in deep and substantive conversations around courses and programs, update curriculum, and dialog about student equity, learning and assessment, and

Resolved, that the SLO Committee encourages the Academic Senate work with the Faculty Professional Development Activities and College Professional Development Committee to plan Spring mid-semester FLEX days beginning with a pilot in Spring, 2026, and that feedback is collected and evaluated for planning future Spring Flex days, and

Resolved, that while all are welcome, Student Service Units, Classified Professionals, and Administrative Units should determine how best to use this FLEX day, and

Resolved, that the SLO Committee recommends that this FLEX day be held every Spring at mid-semester FLEX to align with the cycle of curriculum, assessment, and program review at CCSF.

- *Adopted by consensus at the SLO Committee meeting on Feb 7, 2025. Members present: Sheri Miraglia, Cherisa Yarkin, Eddie Escoto, Dorian Brown, Andrea Niosi, Craig Kleinman, Nathan Lawless Steele, Dave Stevenson*
- *Endorsed by the Classified Senate with amendments - Feb 18, 2025 - unanimous*
- *Endorsed by the Curriculum Committee on February 26, 2025 - unanimous*
- *Endorsed by the Faculty Professional Development Activities Committee - March 2025 - unanimous*
- *First read by the ASEC Executive Council - March 5, 2025, suggestions incorporated*
- *First read by the College Professional Development Committee - February, 2025 (they asked for Classified Senate feedback, which has been incorporated)*
- *Endorsed by the DCC on March 14, (97%) endorsed with changes requested to make the Spring 2026 FLEX day a pilot, to ensure that there will be an evaluation of the FLEX day, and to include equity somewhere in the resolution.*

New Business

8.A. Endorsing Draft Resolution for ASCCC Spring Plenary on Noncredit Attendance Accounting

Resolved, the CCSF Academic Senate endorses the [Draft Resolution for ASCCC Spring Plenary on Noncredit Attendance Accounting](#) and urges the ASCCC to adopt this resolution at their Spring 2025 Plenary Session.

8.C. Honorary Associate Degree for Debra Dooley

Whereas, Debra Dooley founded the Auxiliary of the Foundation of City College of San Francisco in 2003 to conduct outreach on behalf of the college and in her time successfully raised \$4 million for programs including Basic Skills, Guardian Scholars, and the Foundation Promise Scholarship, and

Whereas, Debra Dooley dedicated 22 years of her life championing CCSF across San Francisco philanthropy and political circles to support some of our most vulnerable student populations such as our foster youth and housing insecure students, therefore be it

Resolved, in recognition of the tremendous fundraising and volunteer work to support the students of CCSF, the Executive Council on behalf of the Academic Senate supports awarding Debra Dooley an honorary associate degree from City College of San Francisco.