

The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

50 Frida Kahlo Way, Bungalow 604, San Francisco, CA 94112 (415) 239-3611 Fax (415) 452-5115
www.ccsf.edu/academic-senate email: asenate@ccsf.edu

CCSF Academic Senate Executive Council Final Minutes

Wednesday, March 5, 2025, 2:30-5:00 pm
MUB 140 or Via [Zoom](#)

Councilmembers present: Monica Bosson, Jessica Buchsbaum, Mike Greenberg, Fanny Law, Alex Leyton (remote voting), Alexis Litzky, Lillian Marrujo-Duck, Craig Persiko, Jonathan Potter, Robin Pugh, Pablo Rodriguez (remote non-voting), Lisa Romano, Mitra Sapienza, Chad Stephenson,

Councilmembers absent: Katia Fuchs, Miguel Galarza (on leave), Tom Kennedy, Richard Taha

Other Senate members present: Joseph Reyes, Sheri Miraglia

Guests: Fred Teti, Micheline Pontious, Coco Donovan, Tessa Henderson-Brown, Jennifer Kienzle

1. [CCSF Land Acknowledgement](#)

We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

President Litzky shared a photo of the land surrounding Ocean campus including housing where the current reservoir is today which will include future housing.

2. Adoption of Agenda

- a. **Item 8.c - Equity Planning** - moved up on agenda to accommodate guests, Dr. Tessa Henderson-Brown

3. Public Comment

- a. Monica Bosson - Expression of disappointment and shame at President Trump's treatment of the President of Ukraine during a recent visit to the White House.

4. Reports

- a. Officers Reports
 - i. [President's report](#) (see Appendix, Figure 1) - More in-person events are

uplifting; “City @90” stickers were shared; Women’s History Month (March) brings excitement and events; Spring Flex Day session on constitutional amendments held by ASEC President Litzky was productive; upcoming Chancellor candidate forums will occur next week, all are invited to attend, particularly faculty each day next week at 4:10-5pm at STEAM 101 facilitated by ASEC officers–Alex Leyton advocated for inclusion of online Zoom access; Interim Associate Dean of Student Completion will support Dean Noah Lystrup forming a hiring committee, particularly noncredit faculty; ASCCC Rising Scholars regional meeting will happen March 14 from 9am-3pm at CCSF–Mitra Sapienza specified that Rising Scholars and Academic Senate members are specifically encouraged to attend;

- ii. Vice President Lillian Marrujo-Duck - attended ASCCC Academic Senate Academy on Artificial Intelligence–each day ask yourself “can AI do this for me?” and try it, and faculty are carrying the burden in educational conversations; PlayLab resource is working with State Chancellor’s Office to partner AI tools with faculty–Lillian shared her work with this tool and will demonstrate it with TLTR at 2pm on Monday March 10, 2025; see slide deck inside President’s Report
 - iii. Second Vice-President Katia Fuchs - no report
 - iv. Secretary Chad Stephenson - ASCCC Noncredit Regional meeting was a great way to engage with noncredit programs underway at regional community colleges; CCSF continues to serve the disability community and urges the use of our college-provided tools to improve integrating accessibility into our instructional design and workflows to provide inclusiveness
- b. ASCCC local visit report - President Litzky
- i. Noncredit distance education accounting hours on the course outline of record; credit programs use a “1-to-2” formula (3 unit class includes 6 hours of work outside of class) which is different for noncredit due to several factors including open-entry/open-exit, asynchronous/online classes that affect accounting, which causes a lack of clarity and need for improved standardization at the state level; the goal is for ASEC to pass a resolution locally which will go to State plenary for endorsement to share with State academic accounting office
 - ii. Jessica Buchsbaum - apportionment for non-credit accounting needs to be clarified to improve connection to pedagogical practice and connection to students’ experience
 - iii. Lillian Marrujo-Duck agreed that connection between credit and noncredit needs improvement

- iv. Fanny Law - the pandemic has affected pedagogy—both online and in-person instruction—and assigned work equating to units of measurement (hours) and participation are different than previously
- c. AFT2121 check-in report - Robin Pugh
 - i. Shared document titled “Restoration Authority FAQ” with Senate members
 - ii. AFT continues to focus on enrollment which will affect the future of CCSF; Fiscal Year 2025-26 is extremely important for funding for the next 7 years, as it is the last year to reclaim enrollment pre-COVID to be fully funded, otherwise state calculations will affect funding; focus should be on supporting areas of growth and opening up bottlenecks (e.g Chem 32 sections); so far, enrollments have not changed despite sharing of this information with Chancellor to affect changes; “ghost” student survey has been published for faculty to complete; AFT is connecting with other unions to defend educational services, labor unions are ready to have faculty join together to build power—see upcoming AFT emails
 - iii. ASEC members comments included support for the judicial branch to block sharing of worker personal information per federal agency closures
- d. Student Chancellor report
 - i. No report
- e. Committee on Committees report - First VP Lillian Marrujo-Duck
 - i. Appointments were shared without questions or comment

5. Consent Agenda

- a. Approval of [Minutes from February 19, 2025](#)

2025.03.05.5.a. Approval of Minutes: Minutes from February 19, 2025

Resolved, the Academic Senate approves the minutes for February 19, 2025.

Approved by consent.

- b. [Approval of Committee Appointments](#)

2025.03.05.5.b. Approval of Committee Appointments

Resolved, the Academic Senate approves the following appointments:

PGC Diversity Committee

Alex Leyton, English (alternate appointment, 2 years)

PGC Planning Committee

Anna Golenberg, Nursing (regular appointment, 2 years)

Approved by consent.

6. Unfinished Business
 - a. Resource Requests and Allocation Tracking
 - i. Conversations continue; this item will return with other related items including program review, as a “bundle”
 - b. Enrollment management concerns
 - i. Focus is on 10+1 issues of student success, yet contains need to address classroom time management spent on handling “ghost student” issues
 - ii. Technology Committee has formed a work group to focus on these “bad actor” students and has requested to join LightLeap (identity verification) as a pilot alongside San Mateo Community College
 - iii. Frequent, regular, and comprehensive reporting is an additional beneficial element
 - iv. Concerns of the Senate: faculty need to be out of the role of questioning student validity; DCC is also discussing this; considering pre-payment money before issuing registration; other systems-based approaches include completion of registration process and other necessary steps before issuing student ID; college’s commitment to open-access may be interfering with this; absence of CTO may be contributing to communications or work group; a workgroup or committee is where this process can find more nuanced approaches and collaboration which then report up to ASEC as a whole, rather than ASEC as a whole working on this as a resolution; urgency in resolving this issue is needed as summer and fall approach; return to in-person enrollment at other colleges has not demonstrated dip in enrollment, though these colleges may not be on-par with CCSF; new and returning students may be a data point of detection for false-positives; priority registration supports codification of students who get priority which may apply to in-person enrollment; concerns over cancelling virtual enrollment which can impact student labor and work to become validated by in-person enrollment–waiting in lines, traveling to Admissions and Enrollment offices during business hours
7. Break - The Senate took a 7-minute recess
8. New Business

- a. [Spring 2025 AS Elections Timeline](#) - Joe Reyes, Election Commissioner
 - i. Elections Committee includes Steven Brown
 - ii. Updated schedule: nomination petition forms (March 12), Nomination petitions due (April 16); Voting closes (May 7)
 - iii. Senate members are encouraged to ask faculty to attend a meeting as a “high touch” effort to build and support AS elections

2025.03.05.8.a - Spring 2025 Academic Senate Executive Council Elections Calendar

Resolved, that the Executive Council approves the 2025 ASEC Elections Calendar, as presented on March 5, 2025.

Approved by consent.

- b. [SLO committee recommendation](#) - Sheri Miralgia, acting chair of SLO Committee
 - i. CCSF is seen as “among the experts” in SLOs in the state and meeting standards–how can we make these standards more meaningful? What are others doing that we could do also? Teaching and learning became a topic for improvement for CCSF SLOs with annual Flex Day to address this need and Classified Senate asked to hold their Flex Day separately at this time if this happens
 - ii. Senate members comments included: concerns of exclusiveness to faculty–classified staff should be included; closure of services may occur where classified and faculty overlap if the day is faculty-only; there continues to be a need for the Center for Teaching and Learning to fill this gap; state guidelines are that Flex are used across constituencies–is there an option for an additional Flex day? Who will put together the programming of the day?-- a combination of committees, departments, or other faculty
- c. [Introduction to Equity Planning](#) - Dr. Tessa Brown, Office of Student Equity
 - i. Coco Donovan and Micheline Pontious joined to share revised data for 2025–28 Equity Plan (see slide deck in materials folder)
 - ii. Focus is on race/ethnicity in a race-conscious framework, as guided by State Chancellor’s Office
 - iii. Equity Work in Noncredit - State Chancellor’s Office is working to provide guidance on equity data, including Vision 2030; updating and alignment between equity plans will continue to be needed


- iv. Dr. Brown emphasized that equity planning needs to be integrated across the many plans in order to close equity gaps within the district and build resources to better support equity populations
- v. ASEC comments and questions: what is an equity-focus population? These metrics measure success gaps in these populations which require increased focus, attention and support; what is the data to use for interventions? Statewide strategies which are needed include programming through Umoja for wraparound support, and through onboarding when students enter the college; the “seeds, roots, and flowers” concept helps to understand the growth of strategies through to successful work; faculty should see [CCSF Equity Connect](#) to better understand how supports for students can work; Equity guidance for noncredit ESL is needed; AEP, LanguageLine, CityDREAM are examples of equity support across locations; integration of online and in-person services and programs continues to be needed

9. Adjournment

- a. The Senate adjourned at 5pm

Appendix

Figure 1: President's Report for March 5, 2025



March 5, 2025

1. [Celebrate Women's History Month](#)
2. Flex day report: [Constitution Amendment session](#)
3. [Chancellor forums: 3/10-15](#), 4:10pm in STEAM 101
4. [Interim Associate Dean of Student Completion](#) hiring committee recruitment

Upcoming events

1. City@90 photo. Ram Stadium. Tues, Mar 11, 2pm.
2. [ASCCC Rising Scholars Regional](#). MUB 140. Free. Fri, Mar 14. 9-3pm.
3. Know Your Rights Training. Mission Center. Free. Sat, Mar 15.
4. Area B Meeting. CCSF. Free. Fri, Mar 21. 9-3pm.
5. [ASCCC PT Faculty Institute](#). Apr 10-12. San Diego. Free.