The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

Copies of the Final Agenda, Resolutions, and Materials for the February 19, 2025 meeting can be found in the February 19 Meeting Materials folder.

The Academic Senate Executive Council is committed to providing access and accommodation to Executive Council meetings. To make a request connected to a disability or health condition contact the Academic Senate President 48 hours in advance of any Executive Council meeting.

CCSF Academic Senate Executive Council
Final Agenda
Wednesday, March 5, 2025, 2:30-5:00 pm
MUB 140 or Via Zoom

March 5 Meeting Materials | ASEC Zoom Meeting Pro Tips | Community Guidelines | Guide to CCSF Acronyms

The times below are estimates and are subject to change. The agenda is not official until adopted.

1. **CCSF Land Acknowledgement**
   We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

2. Adoption of Agenda 2:35

3. Public Comment 2:40
   This portion of the meeting is reserved for persons desiring to address the Senate on matters not on the agenda. No actions will be taken. Public comment is limited to 1 minute per speaker, which is about 150 words. You can submit comments in one of the following ways:
   1. Raise your "hand" in person or the Zoom room to get on the speakers list and deliver a live comment.
   2. Submit your comment through the Zoom meeting chat, to be read by a member of the Executive Council.
   3. Email your comment to alitzky@ccsf.edu 12pm on the day of the meeting, to be read by a member of the Executive Council.

4. Reports 2:50
    a. Officers Reports (15 min)
        i. [President's report](#)
    b. ASCCC local visit report (15 min)
    c. [AFT2121 check-in report](#) (5 min)
    d. Student Chancellor report (5 min)
    e. Committee on Committees report (5 min)

5. Consent Agenda   3:35
    a. Approval of [Minutes from February 19, 2025](#)
    b. [Approval of Committee Appointments](#)

6. Unfinished Business 3:40
    a. Resource Requests and Allocation Tracking (Discussion and [possible action](#), 10 min)
    b. Enrollment management concerns (Discussion and [possible action](#), 15 min)

7. Break (5 min)

8. New Business 4:10
    a. [Spring 2025 AS Elections Timeline](#) - Election Commissioners (Discussion and [possible action](#), 10 min)
    b. [SLO committee recommendation](#) - Sheri Miralgia, Acting chair of SLO Committee (Discussion, 15 min)
    c. [Introduction to Equity Planning](#) - Dr. Tessa Brown, OSE (Discussion, 25 min)

9. Adjournment 5:00 pm

Resolutions

Consent Agenda

5.A. Approval of Minutes: Minutes from February 19, 2025

Resolved, the Academic Senate approves the minutes for February 19, 2025.

5.B. Approval of Committee Appointments

Resolved, the Academic Senate approves the following appointments:

PGC Diversity Committee
Alex Leyton, English (alternate appointment, 2 years)

PGC Planning Committee
Anna Golenberg, Nursing (regular appointment, 2 years)

Old Business items

6.A. Resource Requests and Allocation Tracking

Whereas, Title 5 § 53200 (c) outlines academic and professional matter purview as:

    4. Educational program development

    9. Processes for program review, and

    10. Processes for institutional planning and budget development, and

Whereas, according to the Academic Senate of California Community Colleges[1] one of the main goals of program review is to "integrate program review and prioritization results into institutional planning and resource allocation processes" (p. 11) and local senates should ensure wide distribution of "the results of program review and prioritization processes to the campus community," (p. 12); and

Whereas, program review is "central to the College's integrated planning and budgeting system"[2] but the currently outlined process in Section D1 of the Roles, Responsibilities, and Processes Handbook[3], lacks a trackable, transparent process through which stakeholders can see how and when program review reports and resource requests are reviewed, prioritized and funded, and

Whereas, the Program Review committee recommended[4] "the Academic Senate work with the college to develop resource request tracking processes as another resource for program reflection" in the annual planning and comprehensive review processes and the Noncredit Adult Education Committee urged[5] "the College to establish mechanisms for accountability and feedback" to ensure open and transparent budgeting and planning processes in restricted funding allocations, be it therefore

Resolved, the Academic Senate recommends that the Academic Senate leadership and Office of Institutional Effectiveness develop a Program Review Resource Request Tracker for consideration by the Academic Senate, and

Resolved, the Program Review Resource Request Tracker should be integrated into the college's budgeting and planning calendar, and

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[1] ASCCC Budget Processes and the Faculty Role. White paper adopted Fall 2019.
[2] CCSF 2022 Institutional Self Evaluation Report. Adopted December 2022. p.36
[3] RRP Handbook. Adopted December 2022.
[4] 2022 Comprehensive Program Review Summary Report
[5] 2025 NCAEC Resolution for Open and Transparent Budgetary Practices

Be it further Resolved, that the aforementioned participants seek the support of appropriate institutional resources such as the PGC Planning and Budget Committees, Fan 5, the Office of Instruction, and relevant Academic Senate committees that prioritize resource requests in order to effectively meet this charge.

6.B. Enrollment management and registration concerns

Whereas, enrollment integrity supports student success by prioritizing access for our authentically enrolled students and maintaining the effectiveness of instructional time and focus of academic programs; and

Whereas, accurate enrollment data is critical for equitable resource allocation and course availability and the presence of "ghost students"—fraudulent or inactive enrollments—distorts enrollment numbers, potentially misallocating resources, misrepresenting course demand, and limiting access for students who need courses to progress in their academic programs; and

Whereas, college-wide efforts thus far have resulted in slow, mixed results including the accidental removal of authentic students from course rosters and very little published information or formal reports about the impacts or actions of the college, and

Whereas, faculty efforts to determine the intentions of any particular account on rosters has been disruptive to the teaching and learning process for authentic students by redirecting instructor time, energy, and effort towards roster maintenance and proof-of-participation rather than focus on community building and course material; therefore be it

Resolved, the Academic Senate recommends that the district take all necessary steps to restrict course registration to authentic students, including but not limited to: in-person and Zoom authentication, multi-factor authentication, or other speedy identity authentication practices as appropriate; and

Resolved, the Academic Senate requests and comprehensive reporting to the college community from the administration and newly formed workgroup on measures taken (past, present, and future) to address ghost student enrollments and their effectiveness in improving enrollment management and student equity.

New Business items

8.A. Spring 2025 Academic Senate Executive Council Elections Calendar

Resolved, that the Executive Council approves the 2025 ASEC Elections Calendar, as presented on March 5, 2025.