



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

50 Frida Kahlo Way, Bungalow 604, San Francisco, CA 94112 (415) 239-3611 Fax (415) 452-5115
www.ccsf.edu/academic-senate email: asenate@ccsf.edu

CCSF Academic Senate Executive Council Final Minutes

Wednesday, February 19, 2025, 2:30-5:00 pm
MUB 140 or Via [Zoom](#)

Councilmembers present: Monica Bosson, Jessica Buchsbaum, Fanny Law, Alex Leyton (remote voting), Alexis Litzky, Lillian Marrujo-Duck, Craig Persiko, Jonathan Potter, Robin Pugh, Mitra Sapienza, Chad Stephenson, Richard Taha

Councilmembers absent: Katia Fuchs, Miguel Galarza (on leave), Mike Greenberg, Tom Kennedy, Pablo Rodriguez, Lisa Romano

Other Senate members present: Landi Ehnle, Barbara Lass, Eileen Adamian

Guests: Fred Teti, Maureen Harrington

1. [CCSF Land Acknowledgement](#)

We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

President Litzky noted that the current location of CCSF is also on the former grounds of a penitentiary while we also serve a large population of formerly incarcerated students.

2. Adoption of Agenda

- a. The agenda was adopted by roll-call vote with 12 members present

3. Public Comment

- a. Lillian Marrujo-Duck - college continues to need work on fraudulent student online accounts
- b. Monica Bosson - full class lists during registration seem to disappear upon in-person sessions; fraudulent accounts continue to deny confirmed "real" students seeking enrollment

- c. Alex Leyton - ongoing concern over faculty work to check for legitimate students
- d. Mitra Sapienza - ID.me authentication is being trialed at the state level as method to cope with fraudulent registration

4. Reports

a. Officers Reports

- i. [President's report](#) (see Appendix - Figure 1) - upcoming ASCCC regional noncredit conference will be held at CCSF on March 1; free AI community college conference will be held Friday, March 8; upcoming schoolwide photo will be part of "City at 90" celebration year, ASCCC Rising Scholars regional meeting, Area B Regional Meeting will be held March 21, 2025 at CCSF with focus on updating the mission statement and updating the equity plan; adult education plan is up for review; VC of Finance forum will be held February 24
- ii. 1st Vice-President Lillian Marrujo-Duck - Budget Management committee meeting will be in March and will be public; will go to Artificial Intelligence ASCCC gathering and will report back
- iii. 2nd Vice-President, Katia Fuchs - currently in Sacramento for Legislative lobbying, "City at 90" photo will be March 11, at 2pm in Ram Stadium asking attendees to wear CCSF colors; Unity Day will be February 26 at 2pm in RAM Plaza with "City at 90" merchandise; "City @90" events
- iv. Secretary, Chad Stephenson - appreciation for ASEC's visit to Chinatown/North Beach on February 5 and for the Culinary program work at Downtown Center

b. AFT2121 check-in report - Robin Pugh

- i. "Ghost students" continue to affect faculty and enrollment; survey will be going out about impacts of ghost students on faculty to discover impacts
- ii. General membership meeting will be online on March 18, 3-5pm

c. Student Chancellor report - no report at this time

d. Committee on Committees report

5. Consent Agenda

- a. Approval of [Minutes from February 5, 2025](#)
- b. [Approval of Committee Appointment](#)
- c. [Accept Updated Student Equity Strategies Committee Description](#)

2025.02.19.5.a. Approval of Minutes: Minutes from February 5, 2025

Resolved, the Academic Senate approves the minutes for February 5, 2025.

Approved by consent.

2025.02.19.5.b. Approval of Committee Appointments

Resolved, the Academic Senate approves the following appointment:

Works of Art

Nicole Oest, Art (new appointment)

Approved by consent.

2025.02.19.5.c. Accept Updated Student Equity Strategies Committee Description

Resolved, the Academic Senate accepts the Updated Student Equity Strategies Committee Description as presented on February 19, 2025.

Approved by consent.

6. Unfinished Business

- a. [Parking Permit Art](#) - Barbara Lass and Eileen Adamian, Works of Art Committee
 - i. Three works were presented as options
 - ii. The Senate discussed the benefits of each as reflections of the college
 - iii. The Senate recommends the student-created mural image of two women kissing, motioned by Monica Bosson and seconded by Mitra Sapienza, to be selected by the Chancellor
 - iv. Chair Barbara Lass noted the long-standing tradition of selecting art for the parking permit and invited people to join the Works of Art Committee

2025.02.19.6.a. Parking Permit Art Endorsement

Resolved, the Academic Senate recommends the district adopt the Parking Permit Art selected by the Works of Art committee.

Adopted by acclimation.

b. Enrollment management philosophy

- i. The Senate is encouraged to engage with BP 6.17 and AP 6.17 about the role of the Senate in program discontinuation; as colleges across the state face continuing decline in funding; how are programs measured in terms of vitality? What effect does the enrollment data--enrollment decline, budgetary decline, "ghost students"--have?
- ii. The Senate reflected on how vitality of a program is measured
 1. Mitra Sapienza - current data is problematic, including equity gaps which continue to need addressing, particularly courses affecting our marginalized populations
 2. Craig Persiko - classes that fill or have high enrollment should be considered vital
 3. Alex Leyton - classes which are inclusive of online learners as equals with unique needs should be a measurement of vitality
 4. Chad Stephenson - classes which appeal to the community across geographic regions, political support and engagement; responsive to needs of older adults; a course catalog that reflects and unites the City's adult learners should be a measure of success
 5. Fanny Law - success looks different for ESL learners and are competency-based with student autonomy for deciding on competency; satisfaction in learning and continuance should be considered as having vitality
 6. Jonathan Potter - is there a plan to update the Program Review dashboard? Comparison with other colleges across disciplines would be helpful; continuance between- and across-departments should be considered healthy ("healthy transfer/acquisition of students between programs within the college")
 7. Robin Pugh - noted that "jobbing out"--where students leave programs having met work objectives--is a sign of program health; community engagement (CBOs, with industry, Citywide services support) is also a sign
 8. Lillian Marrujo-Duck - looking to comparison with partners is helpful measurement
 9. Outside "need" data includes student requests, community requests, matching unseen need to programming; cultivation of need and responsiveness will demonstrate health and vitality

7. Break
 - a. The Senate took a 5-minute break

8. New Business
 - a. [2022 Comprehensive Program Review \(CPR\) Summary Report](#)
 - i. Alexis Litzky, Program Review Committee chair conducted the [first read](#)
 - ii. Program reviews have been conducted and read by Alexis but also have been read in a “group read”-style and this report is a summary of these reflections
 - iii. The Summary of Findings included: good cross-program participation, programs are not using enough data or too much data in their CPR, new prompts are being reviewed for future CPR; programs should internally develop their CPR process; guidance, health & vitality metrics are needed to improve decisions and recommendations; creating more robust descriptions about resource requests; recommend a resource-tracking mechanism to help support chairs and be a public access resource
 - iv. Comments from the Senate included appreciation of process and comprehensiveness of the report and its findings; more CPR training for chairs continues is needed to support understanding of the process and improved consistency across requests
 - b. [Draft resolution - Resource Requests and Allocation Tracking](#)
 - i. Senate members spoke in favor of this first read and asked for clarification of the goals of this resolution; as Fan5 is a process, currently, in need of transparency in its process and decision making of requests, similar to curriculum development process; this would be helpful to align with [Roles, Responsibilities and Processes Handbook](#)
 - c. [Bi-annual Grants Update](#) - Maureen Harrington, Dean of Grants
 - i. Maureen shared the [Bi-annual Grants Update](#) - many state-funded grants have come through, while federal grants are in “pending” status
 - ii. The Senate appreciated the “invisible labor” of this work as it is challenging to see cuts which continue to be “in flux” with recent changes in federal funding

9. Adjournment at 4:58pm

Figure 1: President's Report



February 19, 2025

1. [Mission/Vision/Equity Listening Sessions](#)
2. Adult Education Plan input!
 - a. [Online survey - by 2/21](#)
 - b. [Live lunch session- 2/28, 11-12pm](#)
 - c. [Zoom session - 2/28, 3pm](#)
3. VCFA Forums - February 24

Upcoming events

1. ASCCC Noncredit Regional. CCSF. Free. Sat, Mar 1.
2. [Navigating AI Together: A Community College Unconference](#). Fri, Mar 7. Free 9-4:30pm
3. City @90 photo. Ram Stadium. Tues, Mar 11, 12:15pm.
4. ASCCC Rising Scholars Regional. CCSF. Free. Fri, Mar 14.
5. Area B Meeting. CCSF. Free. Fri, Mar 21.
6. [ASCCC PT Faculty Institute](#). Apr 10-12. San Diego. Free.