

From: InstitutionalDevelopment <InstitutionalDevelopment@ccsf.edu>

Sent: Thursday, November 7, 2024 10:36 AM

To: <Chairs, Classified Professionals, and Administrators Responsible for Completing Program Reviews >

Subject: Closing the Loop on Fall 2023 Annual Plan/Program Review Requests

Dear Chairs, Classified Professionals, and Administrators Responsible for Completing Program Reviews,

We are writing with an update regarding the allocation of funding for 2024-25 based on annual plan (program review) requests made in Fall 2023. This communication focuses on **collegewide categoricals** and **“Supplemental U Funds.”** A separate communication is forthcoming regarding the Faculty Position Allocation Committee (FPAC) recommendations for full-time faculty positions.

For a number of years, one of the key mechanisms for funding program review requests has been **categorical funding** (Adult Education Program, Strong Workforce Program/Perkins, Student Equity and Achievement Program). This process is coordinated through “Fan5” which comprises the administrator leads and faculty coordinators (where applicable) for each categorical fund. Annually, each department that receives funding is notified directly, and Fan5 makes a presentation to the Academic Senate summarizing the allocations.

Beginning with Fall 2022 program review requests, we started allocating additional funding, **“Supplemental U Funds,”** based on specific equity criteria. The Student Equity Strategies Committee reviewed all requests that met the threshold criteria and developed a prioritized list based on that review. After reviewing that list and taking into account factors such as operational feasibility, funding was awarded. This year (2024-25), we were able to fund most requests from Fall 2023 that met the equity funding criteria with categorical funding.

During the process of reviewing all Fall 2023 requests, it became apparent that a number of requests were for items that are fundamental for program operations. Funding for these essential items has been awarded and communicated directly to each Department Chair or requestor.

Further information about these Fall 2023 funded items is available at ccsf.edu/programreview, along with copies of communications such as this one and the forthcoming FPAC communication. Additionally, the website includes information about the status of facilities requests and processes for technology requests.

Guidance and timelines for Fall 2024 program review/annual plans coming soon!

Sincerely,

David Yee, Vice Chancellor for Academic & Institutional Affairs

Lisa Cooper Wilkins, Vice Chancellor for Student Affairs

Kristin Charles, Associate Vice Chancellor for Institutional Advancement & Effectiveness