



Facilities Committee Meeting Minutes – April 22, 2024

Roll Call:

Administrators: Alberto Vasquez (Chair), Kit Dai, Erin Denney
Faculty: Steven Brown (co-Chair), Madeline Mueller, Thomas Menendez, Jennifer Rudd
Classified Staff: David Delgado, Michael Snider
Students: Christina Michaud, Travis Ezell
Unrepresented: Tim Ryan

Committee Alternates:

Administrators:
Faculty: Anna-Lisa Helmy
Classified Staff: Colin Hall
Students:

Not Present:

Administrators: Zachary Lam, David Yee
Faculty: Alan D’Souza, Stephanie Robison
Classified Staff: Maria Salazar-Colon, Shawn Clifton, Robert Lam
Students: Angelica Campos, Israel Gutierrez
Unrepresented:

Resources: [Facilities Committee Web Page](#)

1. Call to Order

- a. Meeting called to order by Chair Vasquez at 1:05 PM

2. Approval of Agenda

- a. Discussion – none
- b. Motion to approve the agenda by Steven Brown, seconded by Jennifer Rudd.
- c. Voice vote
 - i. No abstentions
 - ii. No nay votes
 - iii. Motion passed

3. Public Comment – Items not on the agenda

- a. None

4. Approval of Minutes

- a. Discussion – none
- b. Motion to approve the minutes made by Steven Brown, seconded by Jennifer Rudd.
- c. Voice vote
 - i. No abstentions
 - ii. No nay votes
 - iii. Motion passed



5. AVC report – Design & Construction Projects – Alberto Vasquez

a. Bond Projects

- i. Spring Break activities – MUB parking lot work, Creative Arts steam line, roadwork, Student Health transformer, Science Hall fire alarms – all went well.
- ii. On Monday, 4/15/24 there was an emergency water line repair to a City of SF water line. We had to shut the campus at 5:00 p.m. extending until noon on Tuesday.
- iii. MUB power will be shut down to make the new permanent installation for the connection to STEAM and future connection to DRT on the evening of 4/24/24. It will be a 6-hour window with no disruption to classes or workday on either 4/24/24 or 4/25/24.
- iv. We are trying to limit work activities near classroom windows, especially with finals coming up. We had to pause loud activities last week and will continue to accommodate noise concerns/issues.
- v. Hiring: we are working with HR for the next round of applicants for Director of Buildings & Grounds and Maintenance Superintendents. We are also hiring 2 utility workers to help with Carlita in the recycling program.
- vi. Heating Projects:
 1. We are reaching out regarding Mission and other control system issues.
 2. The Wellness Center - gas regulators were installed over Spring Break and are being tested this week.
 3. Rosenberg Library heating project was approved by DSA. Bid documents will be going out in May.
 4. Science Hall project was submitted to DSA.
 5. Smith/Statler Hall project was submitted to DSA.
 6. Creative Arts project was submitted to DSA.
 7. Visual Arts / Creative Arts Extension – we will be submitting to DSA later this spring.
 8. MUB – we are still finding some little issues with the heating controls. We have been meeting with the contractor on fixing this.
 9. Diego Rivera Theater (DRT) – DSA accepted the plans and are targeting late in the year for approval.
 10. STEAM – AVC Vasquez shared updated pictures. They are on schedule for completion in the late fall with inaugural classes scheduled for spring 2025.
 11. Student Success Center (SSC) – AVC Vasquez shared updated pictures.
 12. Conlan Hall – DSA confirmed that we met all the requirements, and we will be submitting for our letter of certification.
 13. MUB concrete and asphalt work is completed, with repainting of ADA and stop-sign markings.
 14. AVC Vasquez shared the updated Waterfall list.

b. State-Funded Projects

- i. Utility Infrastructure – DSA has approved this; we are submitting to the state for funding.
- ii. Cloud Hall Allied Health relocation to John Adams still in planning.
- iii. Science Hall – we have gone through an architect selection review and scoring process. We need to have an interview process.
- iv. Evans Center renovation – the architect is clarifying any code issues related to the last time they had submitted to DSA. We will submit to DSA in June.
- v. There was a safety concern at Evans. We are waiting for a proposal for the installation of perimeter cameras.
- vi. There is a Works of Art committee meeting on 5/14/24. Alberto Vasquez will be participating.
- vii. Campus-wide camera system – this is in progress; more are being installed as we go along.
- viii. Campus-wide roofing consultants – we put out a request for qualifications and received seven proposals, all of which were qualified. We will be issuing an RFP for the project. We are working on an inventory and priority list for our roofs so we can get some projects completed before the next winter season.



- ix. Culinary – We continue to meet with Jennifer Rudd to get due diligence on their space and some items that will be addressed over the summer.

6. Buildings & Grounds Report – Alberto/Ryan

- a. MUB elevators issues – we are not getting notified about this frequently. We have had notifications about Rosenberg Library and Batmale Hall elevators. As issues come up, please put in a work order. There are longer-term plans to replace the old elevators.

7. Old Business

- a. Diego Rivera Mural
 - i. The mural relocation is complete, and it is safely stored on campus.
- b. 1550 Evans
 - i. AVC Vasquez has been trying to connect with the Chancellor for any updates. The most recent information is that the Chancellor is still trying to connect with SFPUUC.
- c. Parking Structure update
 - i. We needed some legal clarifications, which got cleared up. We are working with a consultant to support our bidding process; they will be on board in the next couple of weeks. By our next meeting we hope to have next steps to report.
- d. Frida Kahlo Quick Build
 - i. At the last board meeting, the Board of Trustees did not approve the project as presented by SFMTA. They liked some of it but didn't agree with everything and wanted more information from SFMTA.
- e. AMT Program update – David Yee
 - i. David Yee was not present to provide an update.
- f. 750 Eddy St
 - i. AVC Vasquez shared slides about the project scope from the 2015 plans.
- g. MUB renaming – Harry Britt
 - i. Need a recommendation to the PGC. The board has approved a renaming and have asked that we start the process.
 1. One option is "The Harry Britt Building".
 2. Another option is "The Harry Britt Multi-Use Building" – this option allows the continued use of MUB for the course catalogue, etc.
 3. Madeline Mueller and Steven Brown both asked about funding impacts and what the scope of the Board of Trustees intentions are.
 4. Steven Brown made a motion to table this item pending more information and the cost impacts on the 2 naming options. The motion was seconded by Thomas Menendez.
 5. Voice Vote
 - a. No abstentions
 - b. No nay votes
 - c. Motion to table the item passed.



8. New Business

- a. Board Items – Informational
 - i. We had to take back an item related to the Soccer Field that was approved at the March meeting due to some contract clarification needs.
- b. Board Items – Action
 - i. None
- c. MLK / Student Union
 - i. AVC Vasquez went to investigate the space more thoroughly. It is not in use confirmed. The challenge is that rainwater comes from underneath. For now, it will remain empty until we can get a more in-depth review to see where the water is coming from. We have not been able to identify that yet.
- d. Science Hall Architect Interviews
 - i. We received 10 applications and did some initial scoring. We did a round of interview and are planning a second round, after which will make a recommendation to the Chancellor.
- e. 5-Year Capital Plan
 - i. The requirement is to update this annually. AVC Vasquez presented slides, including a summary of changes.
 - ii. Vote to move the plan forward to the PGC.
 1. Motion to move the plan forward to the PGC made by Steven Brown, seconded by Erin Denney.
 2. Voice vote
 - a. No abstention
 - b. No nays
 - c. Motion passed.

9. Future Business

- a. Call for agenda items
 - i. Reminder: Next meeting is 5/13/24, changed from 5/27/24.
 - ii. Steven Brown asked for an update on the bookstore annex and the plans for this facility.
- b. Building/Space Inventory
 - i. We will continue to work on the draft. Steven Brown and Madeline Mueller provided an older working document for a starting point.

Adjournment – Adjournment at 2:36 PM