



City College of San Francisco

50 FRIDA KAHLO WAY • SAN FRANCISCO, CA 94112 • (415) 239-3000

CITIZENS' BOND OVERSIGHT COMMITTEE

MINUTES

TUESDAY, JANUARY 22, 2019

OCEAN CAMPUS

MULTI-USE BUILDING, ROOM 140

50 FRIDA KAHLO WAY, SAN FRANCISCO, CA 94112

Members Present: Anni Chung, Christine Hanson, Shanon Lampkins-Jones, Rafael Musni, Daniel Weaver

Staff: Dr. Rueben Smith, Luther Aaberge

Presenter: Patricia Nguyen - Kitchell

1. **Call to order and Roll Call:** Rafael Musni, Chair called the meeting to order at 1:12 PM.
2. **Approval of January 22, 2019 Agenda** – Approved with amendment to table approval of November 15, 2018 meeting minutes (Item 4b). (Weaver/Hanson)
3. **Chancellor's Comments** – Chancellor Rocha thanked the Committee for their service and provided a brief update to the Committee. He noted the contemplation of plans for a future new Bond and that the annual independent financial audit report will be reviewed at Thursday's Board of Trustees meeting. The 2001/2005 Bonds have retired a good portion of debt and remaining debt has been refinanced. The College continues to move forward with the development of the Facilities Master Plan (FMP) with a current timeline for recommendation late spring to the Board with the Bond projects list and amounts. The FMP includes major projects such as the Science Building, Cloud Hall renovation, Student Services Building, and a theater including major renovation of buildings such as Batmale Hall. He noted that the initial polling was extremely encouraging for additional funds for major projects. He noted the project key issues of needing swing space for renovation and new construction including the need for swing space for parking. Bond Counsel and Steve Bruckman will go over the project list at a future meeting so that the Committee can continue to perform its fiduciary duty that funds voted by residents are spent in accordance with the Bond.
 - a. Committee Member Weaver inquired further about the development of the Campus Master Plan. Chancellor Rocha responded that the process is underway with the siting of major projects. Dr. Smith noted that the plan is going through the Facilities Committee for recommendation through the shared governance process.
 - b. Committee Vice-Chair Hanson inquired if the theater project is different than the Performing Arts Education Center (PAEC) project. Chancellor Rocha noted that the PAEC project including the theater is moving along. Dr. Smith noted the updated

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drawings will be going to DSA in April for review. Chancellor Rocha contemplated that some of the FMP projects could open Fall of 2023.

- c. Committee Member Lampkins-Jones inquired if the College has settled on an amount for the Bond. Dr. Smith noted that the worth of work for the FMP projects is approximately \$1.4B. Chancellor Rocha noted that initial polling supports both a \$400M or \$800M Bond and that in the Spring there will be re-test polling.
- d. Committee Chair Musni inquired how administration will ensure the successful management of a new Bond. Chancellor Rocha responded that Dr. Smith's office and staff is working with the program manager currently in place to manage the Bond program. Chancellor Rocha stated that the College is held accountable for fully commissioned and completed projects.
- e. Committee Vice-Chair Hanson inquired about continuing with the current Bond Counsel. Chancellor Rocha responded that Steve Bruckman is looking into it and that the hiring of vendors is done in accordance with the procurement code.
- f. Committee Vice-Chair Hanson inquired what is included in the audit at the Thursday Board meeting. Luther Aaberge responded that the financial audit has Bond information but is not focused on the Bond as it looks at the entire College. He noted that there will be a separate financial and performance audit for the bond where the auditors will review all the accounting processes, books and random sampling for a separate report.

4. Review and Approve Minutes

- a. November 17, 2017 meeting – Approved. (Hanson/Weaver)
- b. November 15, 2018 meeting – Tabled.

5. CBOC Reports

- a. Bond Projects Update – Patricia Nguyen of Kitchell presented a brief update on the Bond projects. The PAEC is currently being redesigned for DSA code upgrades. The Frog Buildings will be demolished in the Spring and temporary portables for classroom swing space will be installed for use in the Fall semester.
 - i. Committee Member Chung expressed concern that the theater will be built separately and suggested waiting for the entire funding to be available before bidding and setting this project as priority with the next Bond. Dr. Smith noted that the current funding for the PAEC project is only enough for the code upgrade redesign.
- b. CBOC Annual Report Subcommittee – Committee Chair Musni reported on the activities of the sub-committee. The Committee reviewed and provided comments on the draft report. Committee Chair Musni requested Committee members send additional comments for the draft to be reviewed at the next sub-committee meeting.
 - i. Committee Chair Musni inquired what is the impact of a new Bond issue on parcel taxpayers.
 - ii. Committee Chair Musni noted that comments received from the community is why the postcards are so big and why are they getting it now.

6. CBOC Membership Selection Process Update

- a. Dr. Smith discussed expanding the current configuration to two members for each category.
 - i. Committee Member Weaver commented that with more members it will require a higher quorum.

7. Public Comment – None.

8. Calendar Upcoming CBOC Meetings

- a. April 25, 2019, 12-1pm, meeting with Dr. Smith
- b. April 25, 2019, 1-3pm, regular CBOC meeting
- c. August 8, 2019 or August 15, 2019, November 7, 2019 - tentative dates
- d. Committee members requested a Doodle poll to schedule the sub-committee meeting dates.

9. Adjournment – Meeting adjourned at 3:11 PM.