



# The Academic Senate

## CITY COLLEGE OF SAN FRANCISCO

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Copies of the Final Agenda, Resolutions, and Materials for the October 23, 2024 meeting can be found in the October 23 Meeting Materials folder.

The Academic Senate Executive Council is committed to providing access and accommodation to Executive Council meetings. To make a request connected to a disability or health condition contact the Academic Senate President 48 hours in advance of any Executive Council meeting.

### CCSF Academic Senate Executive Council Draft Agenda

Wednesday, November 6, 2024, 2:30-5:00 pm  
MUB 140 or Via [Zoom](#)

[November 6 Meeting Materials](#) | [ASEC Zoom Meeting Pro Tips](#) | [Community Guidelines](#) | [Guide to CCSF Acronyms](#)

The times below are estimates and are subject to change. The agenda is not official until adopted.

#### 1. Call to Order 2:30

##### [CCSF Land Acknowledgement](#)

*We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.*

#### 2. Adoption of Agenda 2:35

#### 3. Public Comment 2:40

This portion of the meeting is reserved for persons desiring to address the Senate on matters not on the agenda. No actions will be taken. Public comment is limited to 1 minute per speaker, which is about 150 words. You can submit comments in one of the following ways:

1. Raise your “hand” in person or the Zoom room to get on the speakers list and deliver a live comment.
2. Submit your comment through the Zoom meeting chat, to be read by a member of the Executive Council.
3. Email your comment to [alitzky@ccsf.edu](mailto:alitzky@ccsf.edu) 12pm on the day of the meeting, to be read by a member of the Executive Council.

4. Reports 2:50
  1. Chancellor's report (20 min)
  2. Officers reports (10 min)
  3. AFT2121 check-in report (5 min)
  4. Student Chancellor report (5 min)
  5. Committee on Committees report (5 min)
  
5. Consent Agenda 3:35
  - A. Approval of [Minutes from October 23, 2024](#)
  - B. [Approval of Committee Appointments](#)
  
6. Unfinished Business 3:40
  - A. [Updating AP 8.17 Grants](#) - Maureen Harrington, ORP (2nd read and [possible action](#), 15 min)
  - B. [Title IX statement in syllabi](#) (2nd read and possible action, 15 min)
    1. [Amendment to Title IX statement in syllab](#)
  
7. Break (5 min)
  
8. New Business 4:15
  - A. [ASCCC Plenary Resolutions packet](#) (Discussion and possible action, 10 min)
    1. [UPDATED Draft resolution: ESL articulation](#)
  - B. Finance AP updates - Garth Kwiecien, Sr. Director of Admin Services (Discussion & [1st read](#), 10 min)
    1. [Updated AP 2.19 - District Travel Policy](#)
    2. [Updated AP 8.06 - Procurement of Supplies, Equipment, and Services](#)
    3. [Bid Threshold Memo](#)
  - C. Education Policies Committee recommendations
    1. Deleting [BP 6.01 Instruction General](#) and [BP 6.02 Instructional Organization and Standards](#) - Fred Teti, Ed Policies Chair (Discussion & [possible action](#), 10 min)
    2. [Updating BP 6.07 and new AP 6.07](#) - Collegiate Standards for Grades, Coursework, Earning Credit, and Progress - Fred Teti, Ed Policies Chair (Discussion & [possible action](#), 10 min)
  - D. [Draft Strategic Enrollment Management Plan](#) - David Yee, Interim Vice Chancellor of Academic and Institutional Affairs (Discussion & 1st read, 15 min) [Slidedeck](#)

9. Adjournment 5:00 pm

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## Resolutions Packet for November 6, 2024

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### 5. Consent Agenda

#### **5.A. Approval of Minutes: Minutes from October 23, 2024**

Resolved, the Academic Senate approves the minutes for October 23, 2024.

#### **5.B. Approval of Committee Appointments**

Resolved, the Academic Senate approves the following appointments:

##### **Curriculum committee**

Katharine Saunders, Math (new appointment to Area B)

Matt Bertens, Math (new appointment to Area B)

##### **CSU-UC Breadth**

Alice Stevens, Math (new appointment)

##### **Distance Learning Advisory Committee**

Marc Santamaria, Noncredit ESL (new appointment)

### 6. Old Business

#### **6.A. Updating AP 8.17 Grants**

Resolved, the Academic Senate recommend the updated AP 8.17 Grants for consideration by the District.

#### **6.B. Title IX statement in syllabi**

Whereas, in [\*Resolution 2020.12.16.6B Reporting of Syllabus Information to Canvas for Accreditation Purposes\*](#) the Academic Senate recommended “to the College that Canvas be the official central repository for course syllabi” and the college adopted Simple Syllabus as a way to standardize the submission, format, and student services information to meet accreditation requirements and provide consistent communication with students, and

Whereas, [Title IX regulations](#) require students be made aware of new protections for students related to pregnancy related conditions and faculty have requested sample syllabus language, therefore be it

Resolved, the Executive Council recommends that Human Resources add a Title IX section to the list of syllabus elements in the Faculty Handbook, and

Resolved, the Executive Council recommends the following language be added in Simple Syllabus as a mandatory component for all courses beginning in Spring 2025:

CCSF adheres to all Title IX regulations that prohibit discrimination on the basis of sex and gender in education programs or activities operated by recipients of Federal financial assistance. Sexual harassment of students, which includes acts of sexual violence, is a form of sex-based discrimination prohibited by Title IX. CCSF does not discriminate against any student based on their current, potential, or past pregnancy or pregnancy-related conditions.

Students may contact the CCSF's Title IX Coordinator for more information on its sex discrimination policies and a student's right to equal access to the College's education program and activities. The Title IX Coordinator's contact information is noted below and more information can be found on the Title IX webpage (<https://www.ccsf.edu/about-ccsf/administration/human-resources/title-ix>).

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#### **6.B. Amendment submitted by Councilmember Teti**

Replace suggested language with:

The San Francisco Community College District adheres to all applicable federal, state, and local laws and regulations that uphold the principle of equal opportunity and prohibit discrimination and harassment on the basis of race, color, ancestry, national origin, ethnic group identification, religion, age, gender, gender identity, marital status, domestic partner status, sexual orientation, disability, AIDS/HIV status, medical conditions, status as Vietnam-era veteran, or past, current, or potential pregnancy or pregnancy-related conditions such as lactation, or on the basis of these perceived characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

These laws and regulations include but are not limited to the California Education Code, the California Code of Regulation Title 5, the Equal Employment Opportunity Act, the Americans with Disabilities Act, the Rehabilitation Act (1973) §504, and Title IX, which defines sexual harassment of students, including acts of sexual violence, as a form of sex-based discrimination. For more information about students' rights to access to the College's programs and activities, or if you believe you have been subject to discrimination or harassment, please contact CCSF's Title

IX Coordinator.

<https://www.ccsf.edu/about-ccsf/administration/human-resources/title-ix>

Tony Brown, J.D. Compliance Officer/Title IX Coordinator/Section 504 Coordinator.  
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## **8. New Business**

### **8.B. Finance AP updates**

Resolved, the Academic Senate endorses the updated AP 2.19 - District Travel policy, and

Resolved, the Academic Senate endorses the updated AP 8.06 - Procurement of Supplies, Equipment, and Services.

### **8.C. Deleting BP 6.01 Instruction General and BP 6.02 Instructional Organization and Standards**

Resolved, the Academic Senate accepts the [Education Policies Committee resolution from April 22, 2024](#) and recommends the College deletes BP 6.01 Instruction General and BP 6.02 Instructional Organization and Standards.

### **8.D. Updating BP 6.07 and new AP 6.07 - Collegiate Standards for Grades, Coursework, Earning Credit, and Progress**

Whereas the Education Policies Committee reviewed [BP 6.07 - Standards of Scholarship](#) and recommended updates to BP 6.07 and developed a new AP 6.07, therefore be it

Resolved, the Academic Senate recommends the College adopt the updates to BP 6.07 - Collegiate Standards for Grades, Coursework, Earning Credit, and Progress and adopt AP 6.07 - Collegiate Standards for Grades, Coursework, Earning Credit, and Progress.