



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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CCSF Academic Senate Executive Council FINAL MINUTES

Wednesday, May 8, 2024, 2:30-5:00 pm
MUB 140 or Via Zoom

[May 8, 2024 Meeting Materials](#) | [ASEC Zoom Meeting Pro Tips](#) | [Community Guidelines](#) | [Guide to CCSF Acronyms](#)

Council members present: Jessica Buchsbaum, Adam D'Acquisto, Matthew Duckworth, Katia Fuchs, Michael Greenberg, Kimberly Keenan, Thomas Kennedy, Fanny Law, Alex Leyton, Alexis Litzky, Ying Liu, Sheri Miraglia, Madeline Mueller, Ron Page, Craig Persiko, Caroline Priestley, Richard Taha, Fred Teti, Jib Wongprasert

Council members absent: Monica Bosson, Stephan Johnson, J. Malcolm Hillan, Robin Pugh, Louis Schubert, Nuala Sheetz (on leave),

Other Senators present: Abigail Bornstein, Mary Bravewoman, Dayamudra Denney, Landi Ehlne, Andrew King, Andrea Niosi, Mitra Sapienza, Kevin Sherman, Janey Skinner

Guests: Stephanie Chenard, Cynthia Dewar, John Halpin, Jennifer Kienzle, Mandy Liang, Pam Mery

1. Call to Order 2:33

President Miraglia read the land acknowledgement:

We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

2. The Agenda was adopted by a roll-call vote.

3. Public Comment

- a. Fred Teti: Announced the Horticulture department's annual plant sale. Provided a brief update about the upcoming Ed Policies meeting where they will discuss the new policy for auditing, the deletion of two board policies on "instruction,"

and new policies for Field Trips and Attendance.

- b. Ed Murray shared by Fanny Law: Read a comment about the Lumina Foundation.
- c. Madeline Mueller: Announced a choir performance in the Rosenberg library on Thursday at 5:30pm.
- d. Matt Duckworth: Made a comment about the use of AI in English 1A's.
- e. Jessica Buchsbaum: Highlighted 2 recent events, the Asian Coalition Scholarship Dinner and Friends of the Mission campus.

4. Reports

- a. Chancellor's Report

The Chancellor provided a video report with updates about commencement, upcoming roofing repairs, enrollment growth in Summer FTES reports, the student registration RFP,

- b. Officers Report

President Miraglia provided a President's report. See Appendix A for the full report.

Secretary Litzky provided an oral report inviting everyone to apply for statewide ASCCC service.

<https://www.asccc.org/content/new-faculty-application-statewide-service>

- c. AFT Report

AFT President Mary Bravewoman provided an update inviting everyone to AFT's end-of-year party in Pierre Coste on Friday, May 17, from 4-6:30pm, and the final concessions repayment.

- d. Student Chancellor report - no report at this meeting.

- e. Committee on Committees report

Vice President Law presented a list of appointments on behalf of the Committee on Committees.

5. Consent Agenda

- a. Approval of Minutes from May 8, 2024

Resolution 2024.05.08.5A Approval of Minutes: Minutes from May 8, 2024

Resolved, the Executive Council approved the minutes for May 8, 2024.

Adopted by consent.

b. Approval of Committee Appointments

Resolution 2024.05.08.5B Approval of Committee Appointments

Resolved, the Executive Council approved the following appointments:

CTE Steering

Patricia Chytrowski, Visual Media Design, reappointment

TLTR

Mine Ternar, Art, reappointment

Registration and Enrollment

Fanny Law, ESL, appointment

EEO advisory committee

Tracy Burt, Child Development & Family Studies

Mitra Sapienza, English

Distance Education Coordinator

Kevin Sherman, Cinema

Technology Learning Center Coordinator

Monica Landeros, Latin American & Latino/a Studies

Liam Clickenger, Photography

CCC Library Services Platform (LSP) Work Group for AY 2024-25

Michele Alaniz (Library), appointment

Adopted by consent.

6. Unfinished Business

7. New Business

a. [ASEC Officer Duties](#)

President Miralgia led a discussion about proposed changes to the ASEC Officer Duties and responsibilities.

- b. The Council took a 5-minute break.
- c. ZTC Update
OER Coordinator Amy McLanahan and Dean Cynthia Dewar provided a ZTC update to the Executive Council.
- d. SLO Language for the Faculty Handbook
Andrea Niosi and Janey Skinner, SLO Coordinators, introduced new language about SLO's for the Faculty Handbook.

Resolution 2024.05.08.7D SLO Language for the Faculty Handbook

Whereas assessment of student learning outcomes (SLOs) is a faculty responsibility, and faculty participation in assessment of student service outcomes (SSOs) and SLOs at diverse levels (section, course, program, department, GE area, institution) is essential to the college's success;

Whereas assessment of student learning outcomes (SLOs) is a faculty responsibility, and faculty participation in assessment of student service outcomes (SSOs) and SLOs at diverse levels (section, course, program, department, GE area, institution) is essential to the college's success;

Whereas the SLO Coordination Team has written updated language on SLO assessment for the Faculty Handbook and the SLO Committee has reviewed and approved that language on April 8, 2022;

Be it resolved that the attached language* be endorsed by the Academic Senate for inclusion in the updated Faculty Handbook.

Moved: Fred Teti; Seconded: Katia Fuchs
Adopted by consensus

*See Appendix B for attached language.

- e. [GELO Area A Report](#) and first read
Janey Skinner, SLO Coordinator, introduced the GELO Area A report and asked for the Council's endorsement of the report.

Resolution 2024.05.08.7E GELO Area A Report

Whereas this assessment of GE Area A has been endorsed by the SLO Committee of the Academic Senate and discussed with faculty in Area A departments;

Whereas, learning outcome assessment reports are essential to thinking critically about and improving teaching and learning, including improving student equity, at the College;

Whereas, this General Education Learning Outcome (GELO) Area A Assessment Report is a result of the learning outcomes assessment process and a fundamental component of program planning and improvement;

Therefore be it Resolved, the CCSF Academic Senate accepts the GELO Area A Assessment Report as presented to the Academic Senate Executive Council on May 18, 2024 and;

Be it further Resolved, the CCSF Academic Senate recommends that this report be used, when relevant, during planning and improvement processes.

Moved: Jessica Buchsbaum; Seconded: Fred Teti
Adopted by consensus

f. [DE Coordinator's Report](#)

Outgoing Distance Ed Coordinators Ying Liu and Dayamudra Denney provided a final report to the Executive Council.

g. [FAN 5 Update, Summary of Priorities for Funding](#)

John Halpin, Stephanie Chenard, and Mandy Liang presented a Fan5 update and the Summary of Priorities for Funding in 2024-2025 academic year.

8. Adjournment at 5:02pm

