



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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CCSF Academic Senate Executive Council FINAL MINUTES

Wednesday, April 24, 2024, 2:30-5:00 pm
MUB 140 or Via Zoom

[April 24, 2024 Meeting Materials](#) | [ASEC Zoom Meeting Pro Tips](#) | [Community Guidelines](#) | [Guide to CCSF Acronyms](#)

Council members present: Monica Bosson, Jessica Buchsbaum, Adam D'Acquisto, Matthew Duckworth, Katia Fuchs, Michael Greenberg, J. Malcolm Hillan, Kimberly Keenan, Thomas Kennedy, Fanny Law, Alex Leyton, Alexis Litzky, Ying Liu, Sheri Miraglia, Madeline Mueller, Ron Page, Craig Persiko, Robin Pugh, Richard Taha, Fred Teti

Council members absent: Stephan Johnson, Caroline Priestley, Louis Schubert, Nuala Sheetz (on leave), Jib Wongprasert

Other Senators present: Harry Bernstein, Abigail Bornstein, Steven Brown, Savio Chan, Terence Chuck, Landi Ehlne, E. Simon Hanson, Andrew King, Joe Reyes, Kevin Sherman

Guests: John Halpin, Jennifer Kienzle, Mandy Liang

1. Call to Order 2:34

President Miraglia read the land acknowledgement:

We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

2. The Agenda was adopted by a roll-call vote.

3. Public Comment

- a. Ying Liu: Thanked the Council for the Stanback Stroud Award nomination.
- b. Harry Bernstein: Drew attention to the next BOT meeting for a presentation about the Older Adults Program.

- c. Kimberly Keenan: Updated the Council about the complete use of all faculty travel funds. No more funds are available for this academic year.
- d. Katia Fuchs: Provided a brief update about changes coming to math courses due to AB1705 and the removal of pre-calculus courses.
- e. Madeline Mueller: Provided a brief update about the Frida Kahlo Quick-Build project.
- f. Joe Reyes: Made a comment about the Alpha Gamma Sigma conference, the honors society where CCSF was the host at a location in Sacramento in 2024.
- g. Jessica Buchsbaum: Made a comment about a performance showcase for the Communication & Languages Student Success Network.

4. Reports

- a. Chancellor's Report - the Chancellor did not attend or send in a separate report.
- b. Officers Report
President Miraglia provided a report. See Appendix A for the full report.
- c. AFT Report
AFT Secretary Robin Pugh provided an update including an announcement encouraging everyone to participate in ongoing AFT elections, AFT's end-of-year party in Pierre Coste on Friday, May 17, 4-6:30pm, and the final concessions repayment.
- d. Student Chancellor report - the Student Chancellor did not attend or send in a separate report.
- e. [Election Commissioners Update - 2024-2025 ASEC Elections](#)
Joe Reyes and Steven Brown, Election Commissioners, provided a brief report about the Executive Council Elections that have closed. There will be a full report for the Council at the May 22 meeting when the next Council is seated and Officer Elections are conducted.
- f. Committee on Committees report
Vice President Law presented a list of appointments on behalf of the Committee on Committees.

5. Consent Agenda

- a. Approval of Minutes from April 3, 2024

Resolution 2024.04.24.5A Approval of Minutes: Minutes from April 3, 2024

Resolved, the Executive Council approved the minutes for April 3, 2024.
Adopted by consent.

b. Approval of Committee Appointments

Resolution 2024.04.24.5B Approval of Committee Appointments

Resolved, the Executive Council approved the following appointments:

CTE Steering

Maura Devlin-Clancy (CNIT), reappointment

Scholarship

Andrea O'Brien (Social Sciences), reappointment

Works of Art

Jeff Goldthorpe (retired), appointment

Leslie Simon (retired), appointment

Curriculum Committee

Nicole Oest (Art), reappointment

Registration and Enrollment

Darlene Alioto (Social Sciences), reappointment

Jennifer Irvine (ESL), reappointment

PGC Diversity

Tracy Burt (CDEV), reappointment

Adopted by consent.

c. [Updated Program Review Committee Description](#)

Resolution 2024.04.24.5C Adopting updated Program Review Committee description

Resolved, the Executive Council adopted the updated Program Review Committee description, as presented on April 24, 2024.

Adopted by consent.

d. [Updated OER Committee Description](#)

Resolution 2024.04.24.5D Adopting updated OER Committee description

Resolved, the Executive Council adopted the updated Open Educational Resources (OER) Committee description, as presented on April 24, 2024.

Adopted by consent.

6. Unfinished Business

a. Constitution and Bylaws Membership Resolution

President Miralgia introduced a resolution about Constitutional and Bylaws review for discussion and endorsement.

Resolution 2024.04.24.6A Constitution and Bylaws Membership Resolution

Whereas, the faculty body of CCSF is significantly smaller than when the current constitution was adopted, and

Whereas, in the past several years, Academic Senate Executive Council elections have been non-competitive resulting in a council with fewer than the 29 members described in the constitution, and

Whereas, the 2023-2024 Academic Senate Executive Council has had productive conversations regarding the council membership and feels that dialog around membership should be continued into the next academic year, therefore be it

Resolved, that the 2023-2024 Academic Senate Executive Council recommends that the 2024-2025 Academic Senate Executive Council discuss Academic Senate Executive Council membership during both the Fall Plenary meeting in August and during regular council meetings and finalize proposed changes to the constitution in early Spring in order to meet the Spring '25 elections timeline, and be it further

Resolved that the 2024-2025 Academic Senate Executive Council apply what they learn as the result of being a much smaller representative body when having these discussions.

Moved: Monica Bosson; Seconded: Katia Fuchs

Adopted by consensus.

7. The Council took a 7-minute break.

8. New Business

a. New Modified Attendance Form

Olga Galvez, chair of DSPS, Terence Chuck and Savio Chan presented a new modified attendance form that is replacing the letter of “exacerbating symptoms.” The Council offered robust feedback and concerns about the form.

b. Endorsement of a new [Board Policy and Administrative Procedure for Work Experience Education](#), [Presentation Slides](#)

John Halpin, Associate Dean of Workforce, shared a summary of Title 5 Work Experience regulation revisions and language for a new Board Policy and Administrative Procedure to implement these revisions.

Resolution 2024.04.24.8B Endorsement of new BP and AP for Work Experience Education

Resolved, the Executive Council endorsed the new BP and AP for Work Experience Education as presented on April 24, 2024.

Moved: Jessica Buchsbaum, Seconded: Malcolm Hillan
Adopted by consensus.

c. Endorsement of the [Strong Workforce Program Strategic Plan 2024-2028](#), [Presentation Slides](#)

Associate Dean John Halpin introduced the Strong Workforce Program Strategic Plan 2024-28 and asked for the Council’s endorsement.

Resolution 2024.04.24.8C Endorsement of the Strong Workforce Program Strategic Plan 2024-2028

Resolved, the Executive Council endorsed the updated Strong Workforce Program Strategic Plan as presented on April 24, 2024.

Moved: Monica Bosson, Seconded: Malcolm Hillan
Adopted by consensus.

d. [Generative AI language for Faculty](#)

Kevin Sherman, Cinema faculty, and President Miraglia introduced some possible syllabi language for the use, limit, or prohibition of generative AI in classroom work.

Resolution 2024.04.24.8D Generative AI policy language for faculty

Resolved, the Executive Council endorses the Generative AI policy language for faculty, as presented on April 24, 2024.

Moved: Mike Greenberg; Seconded: Fanny Law
Adopted by consensus

9. Adjournment at 4:56pm

APPENDIX A