

Facilities Committee Meeting Minutes – September 27, 2021

1. Call to Order

The meeting of the Facilities Committee (FC) was called to order by AVC Vasquez at **1:16 PM**. There were issues with the link. A new link was sent out but some members of the public may not be able to join. Will schedule a follow up meeting if requested.

In response to the COVID-19 crisis, this meeting was held via video conference.

2. Roll Call

FC Members Present:

Administrators: Alberto Vasquez (Chair), Torrance Bynum, Darryl Dieter, Amy Coffey

Faculty: Steven Brown (co-Chair), Wynd Kaufmyn, Madeline Mueller

Classified Staff: Maria Salazar-Colon, Athena Steff, David Delgado

Students: Chi Lin Lee (Nelson)

Unrepresented: Tim Ryan

Committee Alternates Present:

Administrators: Anthony Tave

Faculty: Alan D'Souza

Classified Staff: Michael Snyder, Karl Gamarra

Students: Vacant

Not Present:

Faculty: Lennis Carlson

Classified: Carlita Martinez (alternate)

3. Approval of Agenda

- a. Motioned by Steven Brown, 2nd by Alan D'Souza. Motion Passed.
- b. Steven Brown requested we add discussion of procedure for committee members not in attendance who are scheduled to report.

4. Public Comment – Items not on the agenda.

NOTE: Only comments submitted in writing prior to the meeting and in compliance with the requirements are presented verbatim in the meeting minutes. Any other information presented here is a topic summary only. Complete comments are available in the Zoom recording of the meeting.

- a. Harry Bernstein public comments:
 - i. I am looking forward to receiving the report on the final costs of relocating the programs from Fort Mason - lease was terminated effective 9/30/20. How much of expenses charged to the bond? The information was first requested in January, 2021. It's good to hear that progress is being made on accomplishing this over the last three months.
 - ii. 750 Eddy is reportedly in the design phase. Has a decision been made about whether it is to be an academic building or a mixed use project (i.e., with housing) and would that affect the funding?

5. Approval of Minutes

- a. 8/23/21 – Steven Brown motioned that we postpone approval of minutes until the next meeting. 2nd by Darryl Dieter. No objections, motion passed.

6. Associate Vice Chancellor Report – Return to Campus – Alberto Vasquez

- a. Vaccine mandate model is moving forward. More communication is forthcoming from the Chancellor. Proof of vaccination will be required. We will begin verification of vaccinations 10/1/21 with an enforcement date of 11/8/21.
- b. We continue to follow CDC guidelines for social distancing even as vaccine-required procedures are implemented.

7. Associate Vice Chancellor Report – Construction Projects – Alberto Vasquez

- a. The John Adams Fire Tower is 97% completed and will be done in the next 2 weeks.
- b. There is an event / press conference on Thursday regarding funds the city will be providing to the college.
- c. The Downtown generator project is underway.
- d. State Funded Projects:
 - i. Civic Center is in the DSA approval process. There were some challenges with the structural design. It will remain an academic building. There were previously some plans for mixed use but that is not part of the current plan. We need bond matching funds for this project.
 - ii. The Infrastructure project is also at DSA awaiting final approval. Clean up of old items is pending.
 - iii. Cloud Hall – There is a design team selected that is doing an analysis to understand the state-funded requirements and also an analysis of the structure of the building to see how it affects the interior spaces.
 - iv. There is an upcoming quarterly meeting with DSA to go over any open items and review status.
- e. STEAM project is moving towards the next milestone.
- f. Student Success Center is at DSA for review.
- g. Diego Rivera Theatre RFPs were received and are being reviewed and scored. Recommendation to FMPOC is being finalized.
- h. Discussion by the committee on several project-related items and some public comment was heard.

8. Buildings & Grounds Director's Report – Mike Wilkins & Anthony Tave

- a. Working on the deferred maintenance list which is live and continually growing. Some of the items are very bad and warrant replacement.
- b. Gas leaks on Ocean campus are being addressed.
- c. Might be seeing old service orders being closed. Anything pre-2018 is being assumed as no longer valid but following up with inspections. This is to get back to routine service requests.
- d. Electrician going through Batmale hall as follow up to breaker issue that occurred and caused IT outage.
- e. About 38 people down from full staffing, so trying to figure out best service model to deal with what we have.
- f. Special Events meetings are being restarted and will be reviewing applications soon. Funding / cost for these are also being reviewed. Working on a calendar of special events as well.
- g. Will be focusing on an inspection / prevention maintenance process as we get caught up.

9. Old Business

- a. Program Review Facilities Priority Update – Steven Brown
 - i. Report postponed until October meeting.
- b. Diego Rivera Mural – Alberto Vasquez
 - i. Still on display at SF MOMA. AVC Vasquez encourages everyone try to see it in its current exhibit.
- c. Aircraft Department move update – Torrance Bynum
 1. Still in planning with 2 sets of plans, one with Aircraft coming to Evans and one without. The decision has not been made and will probably have to go to the Board for a decision. Torrance will continue to work with Senior Management.
 2. Five Students were assisted to transfer to finish their programs at other community colleges while we are in limbo.
 3. Public comment read – request for extension for public comment.
 4. Additional comments made by committee members.
 5. Public comments heard from Harry Bernstein.

10. **New Business**

- a. Works of Art Committee – Location report Update – Steven Brown
 - i. No report from the students. Steven will follow up. AVC Bynum mentioned that Amy Coffey said there has been some student turnover in that area.
 - ii. Board Items – Informational
 - 1. Some contracts that are finalizing
 - 2. 10/14 is the last FMPOC meeting, so some items may show up at Board meetings instead.
 - iii. Board Items – Action
 - 1. none
 - iv. Facilities Committee Objectives Review – Cherisa Yarkin
 - 1. Last year the PGC asked the standing committees to issue objectives as part of our Education Master Goals.
 - 2. We worked on a set of objectives last year. Now are revisiting them to see if they are still relevant and/or need adjustment.
 - 3. Recommendation for revised committee objectives to vote on next Fac Com meeting.

11. **Future Business**

- a. Call for agenda items
- b. Deferred maintenance plan
- c. 5-year plan subcommittee
- d. Building/Space inventory – to be presented in August/September
- e. 1550 Evans/Southeast Update
- f. Civic Center Update – 750 Eddy (to be included in AVC report)
- g. Works of Art Committee – Location report update

12. **Adjournment** – Meeting adjourned at 2:41 PM