Participatory Governance Council (PGC) Evaluation

PRESENTED 4/20/2023

INSTITUTIONAL EFFECTIVENESS / OFFICE OF RESEARCH & PLANNING

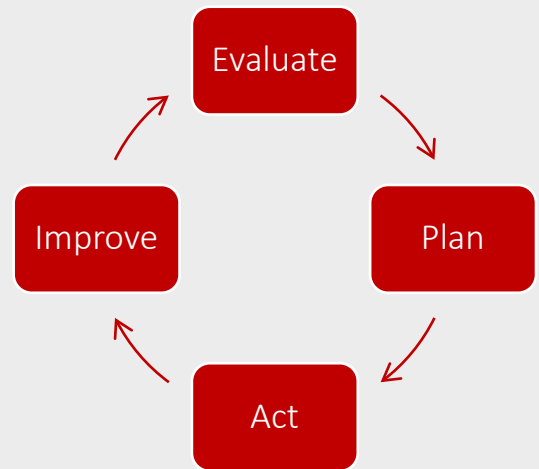# PGC Evaluation Overview

PGC evaluation has been an essential part our reflective process for continuous improvement

- Intent is to assure "effectiveness in supporting academic quality and accomplishment of mission" (Standard 1.B.7.)

- Recent emphasis has been on effectiveness of PGC Committees
  - Committee Objectives to foster and communicate focus
  - Evaluation survey to identify improvements areas

- Evaluation updates agendized annually by PGC to identify and/or track improvement plans and progress

PGC Evaluation Cycle

| PGC Evaluation & related CQI initiatives | 2018-19 | | 2019-20 | | 2020-21 | | 2021-22 | | 2022-23 | | 2023-24* | |
2018-19 through 2023-24	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring
Evaluation: Surveys of PGC and Committee members and alternates		�damber				▯		▯				▯
CQI Initiatives:												
Orientation for PGC members and alternates			▯		▯		▯		▯		▯	
PGC Committee Objectives established						▬	▬	▬	▬	▬	▬	▬
PGC Agenda Review Group reinstituted							▬	▬	▬	▬	▬	▬
Training for Committee Chairs & Cochairs (Flex workshop)										▬	▬	
Develop Board Docs site for PGC and Committees											▬	▬

*planned activities

PGC Evaluation Survey 2022 - Results

Top 3 priorities identified for training and associated discussions for PGC members and alternates:

1. Processes for making recommendations
2. Roles, Responsibilities, and Processes Handbook (RRP)
3. Relationship between the Council and its Committees

Importance to inform facilitation training for PGC Committee chairs and co-chairs (% rated "very important"):

◦ Ensure all constituency voices are heard (94%)
◦ Assure meetings have clear take-aways (88%)
◦ Promote engagement (85%)
◦ Eliminate overpowering / aggressive behaviors (79%)

Flex Day Training on Chairing Committees

- Delivered workshop entitled "Participatory Governance Chair and Staff Training" on 3/7/2023

- Topics included:
  - Setting agendas
  - Posting agendas
  - Facilitating the flow
  - Following up & through
  - Resources

- For more information, see:
  - Participatory Governance Chair and Staff Training Slides

Flex Day Training Survey - Responses

- Professional Development Committee Flex survey

- 10 respondents indicated they attended Participatory Governance Chair and Staff Training workshop (of total 25 attendees), including classified staff, faculty and department chairs, administrators

- "How likely are you to recommend this workshop to a colleague?"
  - 5.3 on scale of 1=lowest, 6=highest

- Additional considerations and next steps
  - Ideally all Committee chairs and co-chairs attend the training
  - Follow up next semester to assess implementation and improvement

On a Related Note …

- In addition to evaluating PGC and its standing committees, we also concluded the evaluation of the Roles, Responsibilities, and Processes (RRP) Handbook in November 2022

- Sample changes resulting from the evaluation include:
  - Explicitly stating the areas for which classified staff should have the opportunity to provide input into decision making at the College
  - Adding an introduction to the D4 series of charts (Development of College Wide Initiatives, Board Policies, and Administrative Procedures) that clarifies the process leading up to PGC review, emphasizing the need for gathering and incorporating constituent input

Thank you for your engagement in participatory governance at CCSF!

Working together, we can continue making improvements so CCSF better serves our students.