



**Budget Committee Meeting Summary
November 17, 2020
Webinar**

Minutes

Members Present:

Administrators/Faculty/Staff: Dianna Gonzales, Dr. John Al-Amin, Abdul Nasser, Garth Kwiecien, Kerry Wilhite, Wendy Miller, Athena Steff, Maria Salazar-Colon, Christopher Brodie, Susana Atwood, Abigail Bornstein, Simon Hanson, Peiying Guan, Alexa Bautista, Akira Chou

Alternates: Carole Meagher, David Delgado, Jonathan Ng

Guest(s): Tom Boegel, Chris Yatooma, Dr. Albert J. Harrison

Meeting Called to Order at 1:00 PM

No.	Item	Discussion/Outcome	Follow Up/ Individual Responsible
1.	Approval of the minutes	Deputy Chancellor Gonzales asked if there were any modifications to the minutes. Abigail Bornstein stated the modifications to be included. Motion/Second by: Bornstein/Hanson to adopt the November 3, 2020 PGC Budget Committee Minutes as amended. Motion carried, 17-0.	Dianna Gonzales, Deputy Chancellor
2.	Reports from Constituency groups	<ul style="list-style-type: none"> • Deputy Chancellor Gonzales followed up with all the committee members to inquire if they had any reports. • Simon Hanson wanted to let the committee know that Academic Senate is discussing their concerns about action items. • Abigail Bornstein welcomed Dr. al-Amin to the District and stated that Faculty would like the following: <ul style="list-style-type: none"> a) Update on OPEB status & required time b) Inclusion of the Tech system that the District is using for enrollment. c) There was a confusion on how we get to 20,000 FTES when the schedule is less than that. It was an issue of feasibility. 	Dianna Gonzales, Deputy Chancellor

		<ul style="list-style-type: none"> Athena Steff expressed her concerns about the angst of the unknown. She shared her concerns about the budget. 	
3.	<p>Introduction of new VCFA/Chair of PGC Budget Committee</p> <ul style="list-style-type: none"> Review of Budget Committee Charge/Committee Description & Purpose Review Budget Committee Objectives 	<ul style="list-style-type: none"> Deputy Chancellor Gonzales introduced Dr. John al-Amin to the committee. He provided an update of his background and explained his knowledge and capabilities he can bring to the District as well as to the Committee. He looks forward to working with everyone moving forward. Deputy Chancellor Gonzales highlighted and reviewed the Budget Committee Description and Purpose as well as the Objectives. 	<p>Dianna Gonzales, Deputy Chancellor</p> <p>Dr. John al-Amin, VCFA</p> <p>Abdul Nasser, Associate Vice Chancellor Financial Services</p>
3.	<p>Next steps on Multi-year Budget & Enrollment Plan</p> <p>Links:</p> <ul style="list-style-type: none"> Draft Multi-Year Budget and Enrollment Plan: https://www.ccsf.edu/sites/default/files/2020/document/Multi-Year-Budget-and-Enrollment-Plan-Draft.pdfFeedback 	<ul style="list-style-type: none"> Deputy Chancellor Gonzales thanked Dr. Al Harrison and Chris Yatooma for all of their efforts with assisting the District with the Budget efforts. She explained that the District has hired an Internal Auditor to continue their efforts. She explained to the committee that the OPEB Trust agenda item went before the OPEB Board and has passed. She stated that the distribution of the funds would be disseminated in two parts. They will first fund 10.5M and the rest will be distributed annually or quarterly. She concluded that the close out for the fiscal year will be November 30, 2020 and the Audit has been extended to February to complete. AVC Nasser stated that the Auditors will have a preliminary draft of the Audit report for the District to review, and the District is working on the 311 which will be posted on the State website for review. Deputy Chancellor Gonzales suggested that at the next committee meeting that the 311 report and next steps on enrollment plan should be reviewed. She also suggested a joint meeting with the enrollment committee should also be considered. VCAA Boegel provided an overview of the enrollment plan. He explained that the structure and process that provide the elements of the plan are being reviewed. Committee members expressed their concerns about getting data to review the framework of the process of Budget and enrollment. Dr. al-Amin explained the budget routines that the Business office would need to go through to get the information that the committee is requesting. He explained that it starts with Banner upgrades to provide the concise information. 	<p>Dianna Gonzales, Deputy Chancellor</p> <p>Abdul Nasser, Associate Vice Chancellor Financial Services</p> <p>Tom Boegel, Vice Chancellor of Academic Affairs</p>

		<ul style="list-style-type: none"> • Deputy Chancellor Gonzales thanked the DBO finance team for all of their efforts with the multi-plan and OPEB. • Athena Steff welcomed Dr. al-Amin to the District and expressed her appreciation with getting the materials to the committee. • Wendy Miller thanked and welcomed Dr. al-Amin for providing the information and looks forward to the reports. She expressed the importance of looking at all funding & categorical funding. She concluded by explaining that Banner could be confusing to a non-user and clarification may be needed. • Committee members expressed concerns about the position control formula that is being used. Discussion occurred if deferral funding has started and how Bond funding is coming along. They discussed the framework of plans and what the District is doing moving forward during these difficult times. Committee Members continued to express their frustration with the process and data which is given to the committee. Discussion occurred about salary savings and what the District may need to do to provide an operational budget. • Dr. al-Amin stated that he understands the committee frustrations. He stated that by having open dialogue it will be able to address the challenges and concerns we are faced with, and to have some resolution to move forward. He hopes that their will be structural support to find a sustainable budget to move forward to get out of our situation. • Deputy Chancellor Gonzales stated that moving forward there will be restructuring challenges. We need to review District standards and formulas to come up with a solution to move forward and work together to get out of this budget crisis. 	
5.	Adjournment	AVC Nasser adjourned the meeting at 2:48pm	Abdul Nasser, Associate Vice Chancellor Financial Services