



# City College of San Francisco

## California Residency Reclassification Request

Semester:  Fall  Spring  Summer Year: \_\_\_\_\_

<b>Student Name</b>			<b>Student I.D.</b>	
<b>Last</b>	<b>First</b>	<b>Middle</b>		
<b>Address</b>			<b>Birth Date</b>	<b>Phone #</b>
<b>City</b>	<b>State</b>	<b>Zip</b>	<b>Email</b>	

### Legal Status

- U.S. Citizen
- Permanent Resident Number \_\_\_\_\_ Issue Date \_\_\_\_\_ Exp. Date \_\_\_\_\_
- Current Visa Status Number \_\_\_\_\_ Issue Date \_\_\_\_\_ Exp. Date \_\_\_\_\_
- Expired Visa Status Number \_\_\_\_\_ Issue Date \_\_\_\_\_ Exp. Date \_\_\_\_\_
- Refugee/Asylee  Approved  Pending Issue Date \_\_\_\_\_
- Other \_\_\_\_\_ Issue Date \_\_\_\_\_ Exp. Date \_\_\_\_\_

### Physical Presence and Intent

Date California became your permanent home \_\_\_\_\_

Where were last two years' state income tax returns filed? \_\_\_\_\_ and \_\_\_\_\_  
State/Year State/Year

If no taxes were filed, explain \_\_\_\_\_

Do you own or rent CA property? \_\_\_\_\_ Since what date? \_\_\_\_\_

If registered to vote, in what state? \_\_\_\_\_

Do you have a valid CA drivers license or ID? \_\_\_\_\_ Issue Date \_\_\_\_\_

In what state is your automobile registered? \_\_\_\_\_ Reg. Date \_\_\_\_\_

Were you employed in California this past year? \_\_\_\_\_

Employer \_\_\_\_\_ Dates of Employment \_\_\_\_\_ to \_\_\_\_\_

Additional proof of residency \_\_\_\_\_

### Military Service

Are you an active member of the U.S. armed forces? \_\_\_\_\_

Are you a dependent or spouse of an active military member? \_\_\_\_\_

Legal State of residence on military records \_\_\_\_\_

Date of Separation/Discharge \_\_\_\_\_

### Financial Independence *For unmarried students under 24 years of age*

Were you claimed as an exemption for state tax purposes by **your parent(s)** within the last two years?  
**Yes No** What year(s) \_\_\_\_\_ What state(s) \_\_\_\_\_

Were you claimed as an exemption for state tax purposes by **only one of your parents** within the last two years?  
**Yes No** What year(s) \_\_\_\_\_ What state(s) \_\_\_\_\_

Will your parent(s) claim you as a dependent for state tax purposes for the current calendar year?  
**Yes No** What year \_\_\_\_\_ What state \_\_\_\_\_

I declare under penalty of perjury that the statements and documents submitted by me in connection with the determination of my residency are true and correct and I will notify the Office of Admissions and Records if there is any change in any of the facts regarding my residency.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **Financial Independence Requirement**

**For students who are under the age of 24 and unmarried:** If your parents are not California residents for tuition purposes, you will be required to be financially independent in order to be a resident for tuition purposes. You must demonstrate financial independence, along with physical presence and intent, when seeking resident classification for tuition purposes. You are considered “financially independent” if at least one of the following applies:

1. The student is at least 24 years of age by December 31 of the calendar year for which resident classification is requested
2. The student is a veteran of the U.S. Armed Forces
3. The student is a ward of the court or both parents are deceased
4. The student has legal dependents other than a spouse
5. The student is married or has a registered domestic partner, and was not claimed as an income tax deduction by parents or any other individual for the tax year immediately preceding the term for which resident classification is requested.
6. The student is a single undergraduate student and was not claimed as an income tax deduction by parents or any other individual for the two tax years immediately preceding the term for which resident classification is requested, and can demonstrate self-sufficiency for those two years and the current year
7. The student reached the age of 18 in California while his or her parents were residents of California, and the parents left the state to establish a residence elsewhere while the student continued to be a resident of California after the parents' departure.

## **Verifying Financial Independence**

To verify financial independence (self-support) per item 6 above, you must document your income and verify that you were not claimed as an exemption by parents or anyone else for the two years prior to the request for residence. You are also required to present a budget showing how you are able to be supported by the funds claimed. Self-support is defined as money the student has earned through his or her own employment or loans obtained with the student's own credit, without a co-signer. A gift or loan to the student from a parent, grandparent, or other family member does not constitute self-support regardless of the terms.

Residing in California with an aunt, uncle, grandparent, or friend who provides the student with room and board cannot be considered self-support, even if that person meets the CCSF residence requirement.

## **General Rules Applying to Minors**

If you are an unmarried minor (under age 18), the resident of the parent with whom you live is considered your residence. If you have a parent living, you cannot change your residence by your own act, by the appointment of a legal guardian, or by the relinquishment of a parent's right of control. If you live with neither parent, your residence is that of the parent with whom you last lived. Unless you are a minor alien present in the U.S. under the terms of a non-immigrant status which precludes you from establishing domicile in the U.S., you may establish your own residence when both your parents are deceased and a legal guardian has not been appointed. If you derive California residence from a parent, that residence must satisfy the one-year requirement.