

**SAN FRANCISCO COMMUNITY COLLEGE DISTRICT  
POLICY MANUAL**

<b>Title:</b> <b>NAMING AND MEMORIALS</b>	<b>Number:</b> <b>BP 7.16</b>
<b>Legal Authority:</b>	<b>CCLC Number:</b> <b>BP 6620</b>

DRAFT – 2/1/2022

The Board of Trustees may consider the following reasons for the naming of facilities, buildings, parts of buildings, programs, services or other college property:

- A. to designate the function of, or discipline to be served by, a building or facility, or the mission or purpose of a program,
- B. to reflect natural or local area geographic features, such as streets, hills, city districts,
- C. to commemorate individuals that have made important contributions to the college through extraordinary, dedicated service to the college or through contributions to the culture of the college,
- D. to commemorate individuals, families, organizations, corporations or entities that have made important financial contributions to enable the teaching, learning and public service missions of the District,
- E. to commemorate individuals who, although they have no direct connection to the college, are recognized for outstanding historic, artistic, scientific, or otherwise notable accomplishments.

The Board of Trustees retains final authority for approving the naming of District-owned facilities, programs, services and properties, however no commitment for naming shall be made prior the proposal going through the college’s Participatory Governance process. The Chancellor shall develop administrative procedures to support this policy.

<b>Recommended by Participatory Governance Council:</b> Month Day, Year <b>Approved by Board of Trustees:</b> Month Day, Year	<b>Page 1 of 1</b>
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