



Planning Committee Meeting

April 6, 2020, 3:00 – 5:00 PM

Via Zoom

MINUTES

Members Present: Susan Boeckmann, Carolyn Escalante, Craig Kleinman, Pam Mery (chair), Wendy L. Miller, Jeevan Rijal, David Yee; **Alternates Present:** Vanessa Miller, Judy Seto, Alina Varona

Members Absent: Loren Bell, E. Simon Hanson; **Alternates Absent:** N/A

Guests Present: Cherisa Yarkin (resource)

No.	Item	Discussion/Outcome	Follow up
1.	Check-in / Zoom adjustments	<ul style="list-style-type: none"> This meeting was moved to Zoom due to Shelter-in-Place. Much remains unknown. For example Frisco Day activities had to be cancelled/postponed which will likely impact enrollment unless additional steps are taken. 	
2.	Approval of Minutes	<ul style="list-style-type: none"> December 4th minutes were approved with no changes and one abstention. March 2nd minutes were briefly reviewed with approval deferred until next meeting. 	
3.	Update on action items from last meeting	<ul style="list-style-type: none"> The April 16th Planning Committee Update to PGC will continue to highlight the role of EMP implementation and the importance of improving communication. The update was posted in March but the PGC meeting at that time was focused on COVID-19 exigencies. Various committees continue to meet with potential implications for planning including the Budget Committee (PGC) and Program Review Committee (Academic Senate). Fall 2019 Annual Plans have been submitted and approved for consideration. 	
4.	EMP Implementation	<ul style="list-style-type: none"> The committee received a Status Report on Various Resource and Support Plans that are currently in development, particularly Professional Development (PD), Technology, and Strong Workforce. See slides for details. As requested by the Planning Committee and emphasized by the Education Master Plan, each of these developing plans contains a focus on communication. The Institutional Assessment Plan is also being updated by members of the SLO team to more accurately reflect evolving changes. 	
5.	Fall 2019 Annual Plans	<ul style="list-style-type: none"> Various committees of the Academic Senate are currently working to prioritize request for funding related to College-wide categoricals. 	
6.	Future Items	<ul style="list-style-type: none"> Accreditation Standards 	